

**FOUR SEASONS AT CRYSTAL SPRINGS  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS REGULAR MEETING  
MAY 22, 2015**

**FOUR SEASONS AT CRYSTAL SPRINGS  
COMMUNITY DEVELOPMENT DISTRICT AGENDA  
MAY 22, 2015 at 2:00 p.m.**

Silver Thorn Club, The Legends Room  
4550 Golf Club Lane, Brooksville, FL 34609

<b>District Board of Supervisors</b>	Chairman	Brian Farrar
	Vice Chairman	Ed Andrews
	Supervisor	Vacant
	Supervisor	Ted Brown
	Supervisor	Vacant
<b>District Manager</b>	Meritus	Brian Lamb
<b>District Attorney</b>	Straley & Robin	Mark Straley
<b>District Engineer</b>	Stantec	Tonja Stewart

*All cellular phones and pagers must be turned off while in the meeting room*

**The District Agenda is comprised of four different sections:**

The meeting will begin at **2:00 p.m.** with the first section called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The second section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The third section is called **Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final section is called **Supervisor Requests and Audience Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

May 22, 2015

Board of Supervisors

**Four Seasons at Crystal Springs CDD**

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Four Seasons at Crystal Springs Community Development District will be held on **Friday, May 22, 2015 at 2:00 p.m.** at the Silver Thorn Club, The Legends Room, located at 4550 Golf Club Lane, Brooksville, FL 34609. Included below is the agenda:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of Resolution 2015-01; Canvassing and Certifying the Results of the Landowners Election .....Tab 01
  - B. Consideration of Resolution 2015-02; Re-Designating Officers .....Tab 02
  - C. Consideration of Resolution 2015-03; Approving Fiscal Year 2016 Proposed Budget & Setting Public Hearing .....Tab 03
  - D. Consideration of Board of Supervisors Meeting Minutes August 22, 2014 .....Tab 04
  - E. Consideration of Landowners Election Meeting Minutes November 14, 2014.....Tab 05
  - F. Consideration of Operations and Maintenance Expenditures May 2015.....Tab 06
  - G. Review of Financial Statements through March 31, 2015.....Tab 07
- 4. BUSINESS ITEMS**
  - A. Annual Disclosure of Qualified Electors .....Tab 08
  - B. General Matters of the District
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,



Brian Lamb  
District Manager

## RESOLUTION 2015-01

### **A RESOLUTION OF THE BOARD OF SUPERVISORS OF FOUR SEASONS AT CRYSTAL SPRINGS COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, ADDRESSING SEAT NUMBER DESIGNATIONS ON THE BOARD OF SUPERVISORS, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, FOUR SEASONS AT CRYSTAL SPRINGS Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

**WHEREAS**, pursuant to Section 190.006(2), Florida Statutes, a landowners meeting is required to be held following the creation of a community development district for the purpose of electing supervisors of the District; and

**WHEREAS**, following proper publication and notice thereof, on November 14, 2014, the owners of land within the District held a meeting for the purpose of electing supervisors to the District’s Board of Supervisors (“Board”); and

**WHEREAS**, at the November 14, 2014 meeting, the below recited persons were duly elected by virtue of the votes cast in their respective favor; and

**WHEREAS**, the Board, by means of this Resolution, desires to canvas the votes, declare and certify the results of the landowner’s election, and announce the Board Members, seat number designations on the Board.

### **NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FOUR SEASONS AT CRYSTAL SPRINGS COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The recitals as stated above are true and correct and by this reference are incorporated into and form a material part of this Resolution.

**SECTION 2.** The following persons are found, certified, and declared to have been duly elected as Supervisors of and for the District, having been elected by the votes cast in their favor as shown, to wit:

Seat 1	<u>Ed Andrews</u>	Votes	164
Seat 3	<u>Brian Farrar</u>	Votes	264
Seat 4	<u>Ted Brown</u>	Votes	264

**SECTION 3.** In accordance with Section 190.006(2), Florida Statutes, and by virtue of the number of votes cast for the respective Supervisors, they are declared to have been elected for the following terms of office:

Seat 1	<u>Ed Andrews</u>	Years <u>2</u>
Seat 3	<u>Brian Farrar</u>	Years <u>4</u>
Seat 4	<u>Ted Brown</u>	Years <u>4</u>

**SECTION 4.** Said terms of office commenced on November 14, 2014.

**SECTION 5.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect. To the extent the provisions of this Resolution conflict with the provisions of any other resolution of the District, the provisions of this Resolution shall prevail.

**PASSED AND ADOPTED** this 22<sup>nd</sup> day of May, 2015.

ATTEST:

**BOARD OF SUPERVISORS OF  
FOUR SEASONS AT CRYSTAL SPRINGS  
COMMUNITY DEVELOPMENT DISTRICT**

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman, Board of Supervisors

**RESOLUTION 2015-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF FOUR SEASONS AT CRYSTAL SPRINGS COMMUNITY DEVELOPMENT DISTRICT RE-DESIGNATING THE MANAGEMENT PROVIDED OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, Four Seasons at Crystal Springs Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hernando County, Florida; and

**WHEREAS**, the Board of Supervisors (hereinafter the "Board") previously designated the Officers of the District; and

**WHEREAS**, the Board now desires to re-designate certain Officers whose service to the District relates to their position within the District management company.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FOUR SEASONS AT CRYSTAL SPRINGS COMMUNITY DEVELOPMENT DISTRICT THAT:**

**Section 1.**        \_\_\_\_\_ is appointed Chairman.  
                         \_\_\_\_\_ is appointed Vice Chairman.  
                         Brian Lamb is appointed Secretary.  
                         Robert Rios is appointed Treasurer.  
                         Brian Howell is appointed Assistant Secretary.  
                         \_\_\_\_\_ is appointed Assistant Secretary.  
                         \_\_\_\_\_ is appointed Assistant Secretary.  
                         \_\_\_\_\_ is appointed Assistant Secretary.

**Section 2.**        All prior designations which are inconsistent with the designations herein are forthwith rescinded.

**Section 3.**        This Resolution shall become effective on May 22, 2015.

**PASSED AND ADOPTED THIS 22<sup>nd</sup> DAY OF MAY, 2015.**

**ATTEST:**

**FOUR SEASONS AT CRYSTAL SPRINGS  
COMMUNITY DEVELOPMENT DISTRICT**

\_\_\_\_\_  
**SECRETARY / ASSISTANT SECRETARY**

\_\_\_\_\_  
**CHAIRMAN**

## RESOLUTION 2015-03

### **A RESOLUTION OF THE BOARD OF SUPERVISORS APPROVING A PROPOSED BUDGET FOR THE FOUR SEASONS AT CRYSTAL SPRINGS COMMUNITY DEVELOPMENT DISTRICT FOR FISCAL YEAR 2016, SETTING A HEARING FOR PUBLIC CONSIDERATION OF THE SAME**

WHEREAS, the Four Seasons at Crystal Springs Community Development District is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hernando County Florida (hereinafter the "District"); and

WHEREAS, the District now believes it appropriate to make reasonable provision with respect to the manner in which the District's Board of Supervisors (hereinafter the "Board") will incur expenses and provide revenues necessary for its operation and any proposed improvement; and

WHEREAS, the District Manager has heretofore prepared and submitted to the District's Board, a proposed operating budget for Fiscal Year 2016; and

WHEREAS, the Board has considered the proposed budget and now desires to set the required public hearing thereon.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FOUR SEASONS AT CRYSTAL SPRINGS COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. The **Proposed Budget** for the Four Seasons at Crystal Springs Community Development District for Fiscal Year 2016, attached hereto as **Exhibit "A"** is hereby approved as the basis for conducting a public hearing to adopt the same.

Section 2. A Public Hearing on the proposed budget as approved by the District's Board is hereby declared and set for \_\_\_\_\_.

Section 3. Notice of this Public Hearing shall be published in accordance with Section 190.008(2)(a), Florida Statutes.

Section 4. The District's Secretary is directed to submit the proposed budget to Hernando County not less than sixty (60) days prior to its scheduled final adoption (Public Hearing).

Section 5. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 22<sup>nd</sup> DAY OF MAY, 2015.

FOUR SEASONS AT CRYSTAL SPRINGS  
COMMUNITY  
DEVELOPMENT DISTRICT

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
SECRETARY

**2016**



**FOUR SEASONS AT CRYSTAL SPRINGS**  
**COMMUNITY DEVELOPMENT DISTRICT**

**PROPOSED**  
**ANNUAL OPERATING BUDGET**

**FISCAL YEAR 2016**

**May 22, 2015**



# **FOUR SEASONS AT CRYSTAL SPRINGS**

## **COMMUNITY DEVELOPMENT DISTRICT**

### **FISCAL YEAR 2016**

### **PROPOSED**

### **ANNUAL OPERATING BUDGET**

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**May 22, 2015**

# FOUR SEASONS AT CRYSTAL SPRINGS COMMUNITY DEVELOPMENT DISTRICT

## Budget Introduction

### Background Information

The Four Seasons at Crystal Springs Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a “solution” to the State’s needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida’s effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2016, which begins on October 1, 2015. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

### Fund Number

001

### Fund Name

General Fund

### Services Provided

Operations and Maintenance of  
Community Facilities Financed by  
Non-Ad Valorem Assessments

### Facilities of the District

The District’s existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

### Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

# FOUR SEASONS AT CRYSTAL SPRINGS

## COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2015 Operating Budget	Current Period Actuals 10/1/2014 - 3/31/15	Projected Revenues & Expenditures 04/01/15 to 9/30/15	Total Actuals and Projections Through 09/30/15	Over/(Under) Budget Through 09/30/15
<b>REVENUES</b>					
<b>SPECIAL ASSESSMENTS</b>					
Operations & Maintenance - Off Roll	15,405.00	61.78	0.00	61.78	(15,343.22)
<b>TOTAL SPECIAL ASSESSMENTS</b>	<b>\$15,405.00</b>	<b>\$61.78</b>	<b>\$0.00</b>	<b>\$61.78</b>	<b>(\$15,343.22)</b>
<b>CONTRIBUTIONS &amp; DONATIONS FROM PRIVATE SOURCES</b>					
Developer Contributions	0.00	7,702.50	1,508.62	9,211.12	9,211.12
<b>TOTAL CONTRIBUTIONS &amp; DONATIONS FROM PRIVATE SOURCES</b>	<b>\$0.00</b>	<b>\$7,702.50</b>	<b>\$1,508.62</b>	<b>\$9,211.12</b>	<b>\$9,211.12</b>
<b>TOTAL REVENUES</b>	<b>\$15,405.00</b>	<b>\$7,764.28</b>	<b>\$1,508.62</b>	<b>\$9,272.90</b>	<b>(\$6,132.10)</b>
<b>EXPENDITURES</b>					
<b>LEGISLATIVE</b>					
Supervisor Fees	1,200.00	0.00	400.00	400.00	(800.00)
<b>TOTAL LEGISLATIVE</b>	<b>\$1,200.00</b>	<b>\$0.00</b>	<b>\$400.00</b>	<b>\$400.00</b>	<b>(\$800.00)</b>
<b>FINANCIAL &amp; ADMINISTRATIVE</b>					
District Manager	7,500.00	2,500.00	5,000.00	7,500.00	0.00
District Engineer	500.00	0.00	0.00	0.00	(500.00)
Public Officials Insurance	3,000.00	0.00	0.00	0.00	(3,000.00)
Legal Advertising	800.00	207.90	100.00	307.90	(492.10)
Bank Fees	230.00	165.20	74.80	240.00	10.00
Dues, Licenses & Fees	175.00	175.00	0.00	175.00	0.00
Miscellaneous Fees	500.00	0.00	150.00	150.00	(350.00)
<b>TOTAL FINANCIAL &amp; ADMINISTRATIVE</b>	<b>\$12,705.00</b>	<b>\$3,048.10</b>	<b>\$5,324.80</b>	<b>\$8,372.90</b>	<b>(\$4,332.10)</b>
<b>LEGAL COUNSEL</b>					
District Counsel	1,500.00	0.00	500.00	500.00	(1,000.00)
<b>TOTAL LEGAL COUNSEL</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$500.00</b>	<b>(\$1,000.00)</b>
<b>TOTAL EXPENDITURES</b>	<b>\$15,405.00</b>	<b>\$3,048.10</b>	<b>\$6,224.80</b>	<b>\$9,272.90</b>	<b>(\$6,132.10)</b>
<b>TOTAL REVENUES OVER / (UNDER) EXPENDITURES</b>	<b>\$0.00</b>	<b>\$4,716.18</b>	<b>(\$4,716.18)</b>	<b>\$0.00</b>	<b>\$0.00</b>

# FOUR SEASONS AT CRYSTAL SPRINGS

## COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2015 Operating Budget	Total Actuals and Projections Through 09/30/15	Over/(Under) Budget Through 09/30/15	Fiscal Year 2016 Proposed Operating Budget	Increase / (Decrease) from FY 2015 to FY 2016
<b>REVENUES</b>					
<b>SPECIAL ASSESSMENTS</b>					
Operations & Maintenance - Off Roll	15,405.00	61.78	(15,343.22)	15,405.00	0.00
<b>TOTAL SPECIAL ASSESSMENTS</b>	<b>\$15,405.00</b>	<b>\$61.78</b>	<b>(\$15,343.22)</b>	<b>\$15,405.00</b>	<b>\$0.00</b>
<b>CONTRIBUTIONS &amp; DONATIONS FROM PRIVATE SOURCES</b>					
Developer Contributions	0.00	9,211.12	9,211.12	0.00	0.00
<b>TOTAL CONTRIBUTIONS &amp; DONATIONS FROM PRIVATE SOURCES</b>	<b>\$0.00</b>	<b>\$9,211.12</b>	<b>\$9,211.12</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL REVENUES</b>	<b>\$15,405.00</b>	<b>\$9,272.90</b>	<b>(\$6,132.10)</b>	<b>\$15,405.00</b>	<b>\$0.00</b>
<b>EXPENDITURES</b>					
<b>LEGISLATIVE</b>					
Supervisor Fees	1,200.00	400.00	(800.00)	1,200.00	0.00
<b>TOTAL LEGISLATIVE</b>	<b>\$1,200.00</b>	<b>\$400.00</b>	<b>(\$800.00)</b>	<b>\$1,200.00</b>	<b>\$0.00</b>
<b>FINANCIAL &amp; ADMINISTRATIVE</b>					
District Manager	7,500.00	7,500.00	0.00	7,500.00	0.00
District Engineer	500.00	0.00	(500.00)	500.00	0.00
Public Officials Insurance	3,000.00	0.00	(3,000.00)	3,000.00	0.00
Legal Advertising	800.00	307.90	(492.10)	800.00	0.00
Bank Fees	230.00	240.00	10.00	230.00	0.00
Dues, Licenses & Fees	175.00	175.00	0.00	175.00	0.00
Miscellaneous Fees	500.00	150.00	(350.00)	500.00	0.00
<b>TOTAL FINANCIAL &amp; ADMINISTRATIVE</b>	<b>\$12,705.00</b>	<b>\$8,372.90</b>	<b>(\$4,332.10)</b>	<b>\$12,705.00</b>	<b>\$0.00</b>
<b>LEGAL COUNSEL</b>					
District Counsel	1,500.00	500.00	(1,000.00)	1,500.00	0.00
<b>TOTAL LEGAL COUNSEL</b>	<b>\$1,500.00</b>	<b>\$500.00</b>	<b>(\$1,000.00)</b>	<b>\$1,500.00</b>	<b>\$0.00</b>
<b>TOTAL EXPENDITURES</b>	<b>\$15,405.00</b>	<b>\$9,272.90</b>	<b>(\$6,132.10)</b>	<b>\$15,405.00</b>	<b>\$0.00</b>
<b>TOTAL REVENUES OVER / (UNDER) EXPENDITURES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

FISCAL YEAR 2016  
PROPOSED OPERATING BUDGET

# FOUR SEASONS AT CRYSTAL SPRINGS

## COMMUNITY DEVELOPMENT DISTRICT

### Legislative

#### Supervisor's Fees

The amount paid to each Supervisor for the time devoted to the District business and monthly meetings. The amount permitted is \$200.00 per meeting for each member of the Board.

### Financial & Administrative

#### District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District' business, including any and all financial work work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

#### District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

#### Public Officials Insurance

Public officials liability insurance is required as a protective measure for the District.

#### Legal Advertising

This is required to conducts the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

#### Bank Fees

The District operates a checking account for expenditures and receipts.

#### Dues, Licenses & Fees

The District is required to file with the County and State each year.

#### Postage, Phone, Faxes, Copies

Cost of materials and service to produce agendas and conduct day-to-day business of the District.

#### Office Supplies

Cost of daily supplies required by the District to facilitate operations.

#### Miscellaneous Fees

To provide for unbudgeted administrative expenses.

### Legal Counsel

#### District Counsel

Requirements for legal services are estimated at an annual expenditures as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

## BUDGET DESCRIPTIONS

### GENERAL FUND 001

**FOUR SEASONS AT CRYSTAL SPRINGS  
COMMUNITY DEVELOPMENT DISTRICT**

**August 22, 2014 Minutes of Regular Meeting and Public Hearing**

**Minutes of the Public Hearing and Regular Meeting**

The Public Hearing and Regular Meeting of the Board of Supervisors for Four Seasons of Crystal Springs Community Development District was held on Friday, August 22, 2014 at 9:00 a.m. at the Silver Thorn Club, The Legends Room, located at 4550 Golf Club Lane, Brooksville, FL 34609.

**1. CALL TO ORDER/ROLL CALL**

Mr. Howell called the regular meeting of Four Seasons at Crystal Springs Community Development District to order at 8:55 a.m. on Friday, August 22, 2014.

Board Members Present and Constituting a Quorum:

Brian Farrar	Chairman
Ed Andrews	Vice Chairman
Ted Brown	Supervisor

Staff Members Present:

Brian Howell	District Manager, Meritus
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**2. AUDIENCE QUESTION AND COMMENT ON AGENDA ITEMS**

**3. PUBLIC HEARING ON FISCAL YEAR 2015 PROPOSED BUDGET**

MOTION TO:	Open the Public Hearing on FY 2015 Proposed Budget.
MADE BY:	Supervisor Andrews
SECONDED BY:	Supervisor Brown
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED 3/0 - Motion passed unanimously

**A. Staff Presentations**

Mr. Howell and the Board discussed the budget and the fact that it would remain the same as Fiscal Year 2014.

**B. Public Comment**

**C. Close the Public Hearing on Fiscal Year 2015 Proposed Budget**

MOTION TO: Close the Public Hearing on FY 2015 Proposed Budget.  
MADE BY: Supervisor Andrews  
SECONDED BY: Supervisor Brown  
DISCUSSION: None further  
RESULT: Called to Vote: motion PASSED  
3/0 - Motion passed unanimously

#### **4. BUSINESS ADMINISTRATION**

##### **A. Consideration of Meeting Minutes from June 11, 2014**

MOTION TO: Approve Minutes from June 11, 2014.  
MADE BY: Supervisor Farrar  
SECONDED BY: Supervisor Andrews  
DISCUSSION: None further  
RESULT: Called to Vote: motion PASSED  
3/0 - Motion passed unanimously

##### **B. Consideration of Operations and Maintenance Expenditures, August 2014**

MOTION TO: Approve the O&M's August 2014  
MADE BY: Supervisor Andrews  
SECONDED BY: Supervisor Brown  
DISCUSSION: None further  
RESULT: Called to Vote: motion PASSED  
3/0 - Motion passed unanimously

##### **C. Review of Financial Statements through May 31, 2014**

**5. BUSINESS ITEMS**

**A. Consideration of Resolution 2014-03; Approving the Fiscal Year 2015 Budget**

MOTION TO:	Adopt the budget as presented.
MADE BY:	Supervisor Farrar
SECONDED BY:	Supervisor Andrews
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously

**B. Consideration of Resolution 2014-04; Setting Fiscal Year 2015 Meeting Schedule**

**C. General Matters of the District**

**6. STAFF REPORTS**

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

**7. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

**8. ADJOURNMENT**

MOTION TO:	Adjourn
MADE BY:	Supervisor Farrar
SECONDED BY:	Supervisor Andrews
DISCUSSION:	None further
RESULT:	Called to Vote: motion PASSED
	3/0 - Motion passed unanimously



*\*These minutes were done in summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

- ☐ **Chairman**  
☐ **Vice Chairman**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

- ☐ **Secretary**  
☐ **Assistant Secretary**

*Recorded by Records Administrator*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Official District Seal

**FOUR SEASONS AT CRYSTAL SPRINGS  
COMMUNITY DEVELOPMENT DISTRICT**

**November 14, 2014 Minutes of Landowner's Election**

**Minutes of the Landowner's Election**

The Landowner's Election for Four Seasons of Crystal Springs Community Development District was held on Friday, November 14, 2014 at 10:00 a.m. at the Silver Thorn Club, The Legends Room, located at 4550 Golf Club Lane, Brooksville, FL 34609.

**1. CALL TO ORDER/ROLL CALL**

Ms. Hukill called the Landowner's Election of Four Seasons at Crystal Springs Community Development District to order at 10:00 a.m. on Friday, November 14, 2014.

Board Members Present and Constituting a Quorum:

NONE

Staff Members Present:

Debby Hukill                      District Manager, Meritus

**2. APPOINTMENT OF MEETING CHAIRMAN**

**3. ANNOUNCEMENT OF CANDIDATES/CALL FOR NOMINATIONS**

Ms. Hukill read the proxy and stated that Brian Farrar appointed her to authorize in his name for the ballot.

**4. ELECTION OF SUPERVISORS**

Ms. Hukill stated that Brian Farrar received 264 votes, Ted Brown received 264 votes, and Ed Andrews received 164 votes. Brian Farrar's seat will be a four year term, Ted Brown's seat will be a four year term and Ed Andrews will have a 2 year term.

**5. OWNER'S REQUEST**

**6. ADJOURNMENT**

Ms. Hukill stated there was no one else present at the landowner's election and she adjourned.

*\*These minutes were done in summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

- ☐ **Chairman**  
☐ **Vice Chairman**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

- ☐ **Secretary**  
☐ **Assistant Secretary**

*Recorded by Records Administrator*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Official District Seal

### 4 Seasons at Crystal Sp. Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
<b>Monthly Contract</b>				
Meritus Districts	6529	\$ 2,500.00		Contractual Services - August
Meritus Districts	6545	2,500.00	<b>\$ 5,000.00</b>	Contractual Services - December
<b>Monthly Contract Sub-Total</b>		<b>\$ 5,000.00</b>		
<b>Variable Contract</b>				
Straley & Robin	10907	\$ 28.00		Legal Services thru 05/15/15 - General
<b>Variable Contract Sub-Total</b>		<b>\$ 28.00</b>		
<b>Utilities</b>				
<b>Utilities Sub-Total</b>		<b>\$ 0.00</b>		
<b>Regular Services</b>				
Department of Economic Opportunity	31404	\$ 175.00		Special District Fee - FY 2015
Meritus Districts	6547	900.00		Advance - 12/05/14
Meritus Districts	6885	175.00	<b>\$ 1,075.00</b>	Expense / Revenue Analysis & Reporting - 04/10/15
Tampa Bay Times	20743.28540	207.90		Notice of Regular Board Meeting - 10/31/14
<b>Regular Services Sub-Total</b>		<b>\$ 1,457.90</b>		
<b>Additional Services</b>				
<b>Additional Services Sub-Total</b>		<b>\$ 0.00</b>		
<b>TOTAL:</b>		<b>\$ 6,485.90</b>		

Approved (with any necessary revisions noted):

# **4 Seasons at Crystal Sp. Community Development District Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
--------	---------------------------	--------	-----------------	----------------------

Signature

Printed Name

**Title (check one):**

☐ Chairman ☐ Vice Chairman ☐ Assistant Secretary

# Meritus Districts

5680 W. Cypress St.  
Suite A  
Tampa, FL 33607



# INVOICE

Invoice Number: 6529  
Invoice Date: Sep 4, 2014  
Page: 1

Voice: 813-873-7300  
Fax: 813-873-7070

**Bill To:**

Four Seasons @ Crystal Springs CDD  
5680 W.Cypress Street  
Ste A  
Tampa, FL 33607

**Ship to:**

Customer ID	Customer PO	Payment Terms	
Four Seasons		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		10/4/14

Quantity	Item	Description	Unit Price	Amount
	DMS	August 22nd Meeting		2,500.00
Subtotal				2,500.00
Sales Tax				
Total Invoice Amount				2,500.00
Payment/Credit Applied				
<b>TOTAL</b>				<b>2,500.00</b>

Check/Credit Memo No:

Approved 9/5/2014 by dhukill

# Meritus Districts

5680 W. Cypress St.  
Suite A  
Tampa, FL 33607



# INVOICE

Invoice Number: 6545  
Invoice Date: Dec 1, 2014  
Page: 1

Voice: 813-873-7300  
Fax: 813-873-7070

**Bill To:**

Four Seasons @ Crystal Springs CDD  
5680 W.Cypress Street  
Ste A  
Tampa, FL 33607

**Ship to:**

5680 W.Cypress Street  
Ste A  
Tampa, FL 33607

Customer ID	Customer PO	Payment Terms	
Four Seasons		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		12/1/14

Quantity	Item	Description	Unit Price	Amount
		November 14 Landowners Election Meeting		2,500.00
Subtotal				2,500.00
Sales Tax				
Total Invoice Amount				2,500.00
Payment/Credit Applied				
<b>TOTAL</b>				<b>2,500.00</b>

Check/Credit Memo No:

Approved 11/20/2014 by dhukill

## Deborah Moscatello

---

**From:** Debby Hukill  
**Sent:** Wednesday, November 19, 2014 9:02 AM  
**To:** Deborah Moscatello  
**Subject:** Four Seasons

The Landowners Election took place on Friday, November 14, 2014. The billing should be for \$2500.00

Thank you,

### *Debby Hukill*

Logistics Coordinator  
Meritus  
5680 W. Cypress Street, Suite A  
Tampa , FL 33607  
Phone: (813) 397-5120 Ext. 324  
Fax: (813) 873-7070  
[debby.hukill@merituscorp.com](mailto:debby.hukill@merituscorp.com)

***In an effort to maintain compliance with the Florida Sunshine Amendment, please do not reply globally to this notification. Any questions should be directed to the sending party only or to the District Office at (813) 397-5120.***



The information contained in this electronic message is confidential, proprietary and intended for the use of the owner of the e-mail address listed as the recipient of this message. If you are not the intended recipient, or the employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any disclosure, dissemination, distribution, copying of this communication, or unauthorized use is strictly prohibited and subject to prosecution to the fullest extent of the law. If you are not the intended recipient, please delete this electronic message and do not act upon, forward, copy or otherwise disseminate it or its contents.



# STRALEY & ROBIN

Attorneys At Law  
1510 W. Cleveland Street  
Tampa, Florida 33606  
Telephone (813) 223-9400 \* Facsimile (813) 223-5043  
Federal Tax Id. - 20-1778458

Four Seasons at Crystal Springs  
c/o MERITUS DISTRICTS  
5680 W. CYPRESS STREET, STE A  
TAMPA, FL 33607

May 28, 2014  
Client: 001352  
Matter: 000001  
Invoice #: 10907

Page: 1

RE: General

For Professional Services Rendered Through May 15, 2014

## SERVICES

Date	Person	Description of Services	Hours	
05/14/2014	LH	PREPARE EMAIL TO DISTRICT MANAGER TRANSMITTING 2014 LEGISLATIVE UPDATE FOR DISTRIBUTION TO BOARD OF SUPERVISORS.	0.2	
Total Professional Services			0.2	\$28.00

## PERSON RECAP

Person	Hours	Amount
LH Lynn Hoodless	0.2	\$28.00

Approved 9/11/2014 by rrios

Approved 5/7/2015 by igutierrez

May 28, 2014  
Client: 001352  
Matter: 000001  
Invoice #: 10907

Page: 2

Total Services	\$28.00	
Total Disbursements	\$0.00	
Total Current Charges		\$28.00
<b>PAY THIS AMOUNT</b>		<b>\$28.00</b>

*Please Include Invoice Number on all Correspondence*

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY  
FY 2014/2015 SPECIAL DISTRICT FEE INVOICE AND UPDATE FORM

Invoice No.: 31404  
Special District Accountability Program

Date Invoiced: 10/01/2014

Instructions: In accordance with Sections 189.064 and 189.018, F.S., and Chapter 73C-24, F.A.C., please remit the fee due payable to the Department of Economic Opportunity OR complete the Zero Annual Fee Certification Section, as appropriate. In addition, review the information below about the district and update as necessary. Provide backup documentation if the district's name or status has changed. By the postmarked due date, mail the payment and this signed form to the Department of Economic Opportunity, Office of Financial Mgmt., 107 E. Madison Street, MSC 120, Tallahassee, Florida 32399-4124. Direct questions to (850) 717-8430.

ANNUAL FEE: \$175.00	LATE FEE: \$0.00	RECEIVED: \$0.00	FEE DUE, POSTMARKED BY 12/03/2014: \$175.00
----------------------	------------------	------------------	---

District's Name, Registered Agent & Office\*:

Four Seasons at Crystal Springs Community Development District  
Mr. Brian K. Lamb  
5680 West Cypress Street, Suite A  
Tampa, FI 33607

Telephone: (813) 873-7300  
Fax: (813) 873-7070  
Status\*: Independent  
Creation Document: On File  
Map: On File  
Last Update: 09/20/2013

Website:  
E-mail: blamb@meritusdistricts.com

County(ies): Hernando

Local Governing Authority\*: Hernando County

Function(s)\*: Community Development

Date Established: 11/06/2007

Creation Documents\*: County Ordinance 2007-21

Statutory Authority\*: Chapter 190, Florida Statutes

Board Selection\*: Elected

Authority to Issue Bonds\*: Yes

Revenue Source\*: Assessments

\*Explanations

Registered Agent: The person designated by the special district to accept due process on behalf of the special district

Status: Independent or Dependent - see Section 189.012, F.S.

Local Governing Authority: The governing body of a unit of local general-purpose government

Functions: The function/purpose of the special district

Creation Documents: Ordinance, Resolution, Statute, Special Act, Court Decree, Interlocal Agreement, etc.

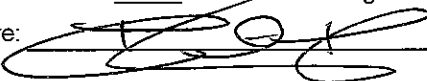
Statutory Authority: The Florida Statute governing the function of the special district

Board Selection: Appointed, Appointed/Elected, Elected, Governor Appoints, Local Governing Authority Appoints, Same as Local Governing Authority, Similar to Local Governing Authority, Other

Authority to Issue Bonds: Yes or No

Revenue Sources: Ad Valorem, Agreement, Assessments, Bond Issuer Fees, Co., Donations, Fed, Fees, Other, Investments, Grants, Municipality, Non-Ad Valorem, Priv. Enterprise, Sales Surtax, Sales/Leases, State, TIF, Tolls, None

CERTIFICATION: I, the undersigned registered agent, do hereby certify that the information above is accurate and complete as of this date. It does ☒ or does not ☐ need to be changed.

Registered Agent's Signature:  Date: 10/6/2014

ZERO ANNUAL FEE CERTIFICATION SECTION - If eligible, the special district may request a zero annual fee instead of making a payment by having the registered agent certify to the following:

1. This special district is not a component unit of a general purpose local government as defined in the Governmental Accounting Standards Board's Statement No. 14, issued in June 1991 effective after December 15, 1992, as amended.

2. This special district is in compliance with the reporting requirements of the Department of Financial Services.

3. This special district reported \$3,000.00 or less in annual revenues to the Department of Financial Services on its Annual Financial Report for Fiscal Year 2012/2013 (special districts created after that fiscal year must attach a current income statement verifying \$3,000.00 or less in revenues for the current fiscal year).

4. This certification will be returned to the Department at the address above postmarked by 12/03/2014 and,

5. This special district understands that if the Department determines any of these items to be inaccurate, this special district must pay the appropriate fee when invoiced. The Department will verify these statements within 30 days of receiving this form.

I, the undersigned registered agent, do hereby certify that to the best of my knowledge and belief, ALL of the above statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be investigated and verified with the Department of Financial Services and the Auditor General.

SIGN ONLY IF ELIGIBLE FOR AND REQUESTING A ZERO ANNUAL FEE:

Registered Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Use Only: ☐ Verified and Approved ☐ Denied - Reason(s): \_\_\_\_\_

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT. DEO-SDAP-001 Effective 05/15/2014

DETACH AND KEEP THIS PORTION FOR YOUR RECORDS.

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FY 2014/2015 SPECIAL DISTRICT FEE INVOICE AND UPDATE FORM RECEIPT	Invoice No.: 31404	Date Invoiced: 10/01/2014		
		Postmarked Due Date: 12/03/2014		
Four Seasons at Crystal Springs Community Development District	ANNUAL FEE \$175.00	LATE FEE \$0.00	RECEIVED \$0.00	FEE DUE \$175.00

Approved 10/13/2014 by dhukill

101014

27

# Meritus Districts

5680 W. Cypress St.  
Suite A  
Tampa, FL 33607



Voice: 813-873-7300  
Fax: 813-873-7070

# INVOICE

Invoice Number: 6547  
Invoice Date: Dec 5, 2014  
Page: 1

**Bill To:**

Four Seasons @ Crystal Springs CDD  
5680 W.Cypress Street  
Ste A  
Tampa, FL 33607

**Ship to:**

5680 W.Cypress Street  
Ste A  
Tampa, FL 33607

Customer ID	Customer PO	Payment Terms	
Four Seasons		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Airborne		12/5/14

Quantity	Item	Description	Unit Price	Amount
		December 5 advance		900.00
Subtotal				900.00
Sales Tax				
Total Invoice Amount				900.00
Payment/Credit Applied				
<b>TOTAL</b>				<b>900.00</b>

Check/Credit Memo No:

Approved 12/8/2014 by dhukill

# Meritus Districts

5680 W. Cypress St.  
Suite A  
Tampa, FL 33607



# INVOICE

Invoice Number: 6885  
Invoice Date: Apr 10, 2015  
Page: 1

Voice: 813-873-7300  
Fax: 813-873-7070

**Bill To:**

Four Seasons @ Crystal Springs CDD  
5680 W. Cypress Street  
Ste A  
Tampa, FL 33607

**Ship to:**

Customer ID	Customer PO	Payment Terms	
Four Seasons		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		4/10/15

Quantity	Item	Description	Unit Price	Amount
		CDD Multi-year expense/revenue analysis - ADHOC reporting - R. Rios		175.00
Subtotal				175.00
Sales Tax				
Total Invoice Amount				175.00
Payment/Credit Applied				
<b>TOTAL</b>				<b>175.00</b>

Check/Credit Memo No:

Approved 4/16/2015 by rios

# Four Seasons at Crystal Springs

## Community Development District

	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15 Thru 02/15</u>	<u>FY15 Proj. Thru 09/15</u>	<u>Total Proj. FY15</u>
<b>Revenues</b>						
Contributions & Donations From Private Sources						
<i>Developer Contributions</i>	<u>4,009.91</u>	<u>9,184.62</u>	<u>8,986.40</u>	<u>7,702.50</u>	<u>7,702.50</u>	<u>15,405.00</u>
<b>Total Revenues</b>	<u>4,009.91</u>	<u>9,184.62</u>	<u>8,986.40</u>	<u>7,702.50</u>	<u>7,702.50</u>	<u>15,405.00</u>
<b>Expenditures</b>						
<b>Legislative</b>						
<i>Supervisor Fees</i>	800.00	800.00	200.00	0.00	800.00	800.00
<b>Financial &amp; Administrative</b>						
<i>District Manager</i>	2,500.00	7,500.00	5,000.00	2,500.00	5,000.00	7,500.00
<i>District Engineer</i>	0.00	0.00	0.00	0.00	0.00	0.00
<i>Public Officials Insurance</i>	0.00	0.00	0.00	0.00	0.00	0.00
<i>Printing &amp; Binding</i>	0.00	32.00	0.00	0.00	0.00	10.66
<i>Legal Advertising</i>	341.76	429.74	181.50	207.90	200.00	407.90
<i>Bank Fees</i>	223.24	28.29	239.02	165.20	100.00	265.20
<i>Dues, Licenses &amp; Fees</i>	175.00	175.00	175.00	175.00	0.00	175.00
<i>Miscellaneous Fees</i>	0.00	166.14	142.35	0.00	0.00	102.83
<b>Legal Counsel</b>						
<i>District Counsel</i>	231.00	774.90	78.00	0.00	200.00	161.30
<b>Total Expenditures</b>	<u>4,271.00</u>	<u>9,906.07</u>	<u>6,015.87</u>	<u>3,048.10</u>	<u>6,100.00</u>	<u>9,422.89</u>
Subtotal: Rev Over / (Under) Exp	(261.09)	(721.45)	2,970.53	4,654.40	1,602.50	5,892.11
Total: Revenues Over / Under Expenditures	<u>(261.09)</u>	<u>(721.45)</u>	<u>2,970.53</u>	<u>4,654.40</u>	<u>1,602.50</u>	<u>5,892.11</u>



Meritus  
Districts

Approved 5/7/2015 by igutierrez



# Four Seasons at Crystal Springs Community Development District

Financial Statements  
(Unaudited)

Period Ending  
March 31<sup>st</sup>, 2015



Meritus Districts  
5680 W. Cypress Street ~ Suite A ~ Tampa, Florida 33607-1775  
Phone (813) 873-7300 ~ Fax (813) 873-7070



## Four Seasons at Crystal Springs Community Development District

### Balance Sheet

As of 3/31/2015

(In Whole Numbers)

	<u>General Fund</u>	<u>Total</u>
<b>Assets</b>		
Cash	6,704	6,704
Accounts Receivable	0	0
Prepaid Items	0	0
<b>Total Assets</b>	<u><u>6,704</u></u>	<u><u>6,704</u></u>
<b>Liabilities</b>		
Accounts Payable	0	0
Accrued Expenses Payable	0	0
Deposit Due Developer	0	0
<b>Total Liabilities</b>	<u><u>0</u></u>	<u><u>0</u></u>
<b>Fund Equity &amp; Other Credits Contributed Capital</b>		
Fund Balance--Unreserved	1,988	1,988
Net Changes In Fund Balances For Year	4,716	4,716
<b>Total Fund Equity &amp; Other Credits Contributed Capital</b>	<u><u>6,704</u></u>	<u><u>6,704</u></u>
<b>Total Liabilities &amp; Fund Equity</b>	<u><u>6,704</u></u>	<u><u>6,704</u></u>

# Four Seasons at Crystal Springs Community Development District

## Income Stmt - GF

### General Fund - 001

From 10/1/2014 Through 3/31/2015

(In Whole Numbers)

	Annual Budget	Current Period Actual	Budget to Actual Variance	Budget Percent Remaining
Revenues				
Special Assessments				
Operations & Maintenance - Off Roll	15,405	62	15,343	99.59%
Contributions & Donations From Private Sources				
Developer Contributions	0	7,703	(7,703)	0.00%
Total Revenues	15,405	7,764	(7,641)	(49.60)%
Expenditures				
Legislative				
Supervisor Fees	1,200	0	(1,200)	(100.00)%
Financial & Administrative				
District Manager	7,500	2,500	(5,000)	(66.66)%
District Engineer	500	0	(500)	(100.00)%
Public Officials Insurance	3,000	0	(3,000)	(100.00)%
Legal Advertising	800	208	(592)	(74.01)%
Bank Fees	230	165	(65)	(28.17)%
Dues, Licenses & Fees	175	175	0	0.00%
Miscellaneous Fees	500	0	(500)	(100.00)%
Legal Counsel				
District Counsel	1,500	0	(1,500)	(100.00)%
Total Expenditures	15,405	3,048	12,357	80.21%
Subtotal: Rev Over / (Under) Exp	0	4,716	(4,716)	0.00%
Total: Revenues Over / Under Expenditures	0	4,716	(4,716)	0.00%

**Four Seasons at Crystal Springs Community Development District  
Reconcile Cash Accounts**

Reconciliation Date: 3/31/2015  
Cash Account: 10101 Cash-Operating Account

Bank Balance	6,704.17
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	6,704.17
Balance Per Books	<u>6,704.17</u>
Unreconciled Difference	<u><u>0.00</u></u>

SUNTRUST BANK  
PO BOX 305183  
NASHVILLE TN 37230-5183

Page 1 of 2  
66/E00/0175/0 /42

03/31/2015  
0000



## Account Statement



FOUR SEASONS AT CRYSTAL SPRINGS COMMUN  
5680 W CYPRESS ST STE A  
TAMPA FL 33607-1775

Questions? Please call  
1-800-786-8787

HOW CAN WE HELP YOU MAKE THE RIGHT FINANCIAL CHOICES FOR TODAY AND TOMORROW?  
WITH OUR VARIETY OF SOLUTIONS AND FINANCIAL GUIDANCE.  
WE VALUE YOU AS A CLIENT AND WANT TO HELP YOU BANK THE WAY THAT FITS YOUR LIFE.  
LEARN MORE AT [SUNTRUST.COM](http://SUNTRUST.COM).

Account Summary	Account Type	Account Number	Statement Period
	BUSINESS CHECKING		03/01/2015 - 03/31/2015

Description	Amount	Description	Amount
Beginning Balance	\$6,726.61	Average Balance	\$6,717.19
Deposits/Credits	\$ .00	Average Collected Balance	\$6,717.19
Checks	\$ .00	Number of Days in Statement Period	31
Withdrawals/Debits	\$22.44		
Ending Balance	\$6,704.17		

Withdrawals/Debits	Date Paid	Amount	Serial #	Description
	03/19	22.44		ACCOUNT ANALYSIS FEE

Withdrawals/Debits: 1

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	03/01	6,726.61	6,726.61	03/19	6,704.17	6,704.17

RECEIVED  
APR 06 2015



*Shirley Anderson*  
Hernando County Supervisor of Elections

---

April 15, 2015

RECEIVED

APR 20 2015

Debby Hukill  
Logistics Coordinator  
District Management Services, LLC  
d/b/a DMS  
5680 W. Cypress Street, Suite A  
Tampa, FL 33607

Dear Ms. Hukill:

As of April 15, 2015 there were zero registered voters within the Four Seasons at Crystal Springs Community Development District.

If I can be of further assistance, please let me know.

Sincerely,

Shirley Anderson  
Supervisor of Elections