### Four Seasons at Crystal Springs Community Development District

May 10, 2024

### **AGENDA PACKAGE**

### **Teams Meeting Information**

Meeting ID: 240 879 804 447 Passcode: LvHK3x

Join the meeting now

### Four Seasons at Crystal Springs Community Development District Board of Supervisors

☐ Bill Conerly, Chairperson	☐ Gene Roberts, District Manager
☐ Jack Koehler, Vice Chairperson	☐ Straley Robin Vericker, District Counsel
□ Eric Davidson, Secretary	☐ Tonja Stewart, District Engineer
□ Ryan Sampson, Assistant Secretary	

# **Agenda for Regular Meeting** Friday, May 10, 2024 – 1:00 p.m.

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Call In Information

Meeting ID: 240 879 804 447 Passcode:LvHK3x

**Join the meeting now** 

All cellular phones and pagers must be turned off during the meeting.

- 1. Call to Order/Roll Call
- 2. Public Comment on Agenda Items
- 3. Business Items
  - A. Consideration of Resolution 2024-01; Designation of Landowners Meeting
  - B. Report on Number of Registered Voters (0)
  - C. Consideration of Resolution 2024-02; Approving FY 2025 Proposed Budget & Setting Public Hearing Date
  - D. General Matters of the District
- 4. Consent Agenda
  - A. Consideration of Board of Supervisors' Minutes of the August 18, 2023 Continued Public Hearing
  - B. Consideration of Operation and Maintenance Expenditures as of July 31, 2023, August 31, 2023, & October 31, 2023
  - C. Review of Financial Reports for July 31, 2023, August 31, 2023, October 31, 2023, December 31, 2023, January 31, 2024 & March 31, 2024
- 5. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 6. Board of Supervisors' Requests and Comments
- 7. Adjournment

The next CDD Meeting is scheduled to be held Friday, August 9, 2024 at 1:00 p.m.

**District Office:** 

Meeting Location:
Cascades Clubhouse
5459 Cotillion Blvd,
Brooksville, Florida 34601

# **Third Order of Business**

3A.

#### **RESOLUTION 2024-01**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FOUR SEASONS AT CRYSTAL SPRINGS COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A DATE, TIME, AND LOCATION FOR A LANDOWNERS' MEETING FOR THE PURPOSE OF ELECTING 3 MEMBERS OF THE BOARD; PROVIDING FOR PUBLICATION; PROVIDING SAMPLE NOTICE, INSTRUCTIONS, PROXY, AND BALLOTS; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the Four Seasons at Crystal Springs Community Development District (the "**District**") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes;

**WHEREAS**, the District was established on November 6, 2007 by Ordinance No. 2007-21 of the Hernando County Board of County Commissioners;

**WHEREAS**, the Board of Supervisors of the District (the "**Board**") previously amended the terms of office for Board seats to align with the general elections held in November during even years;

WHEREAS, the terms for Board seats 1, 2 and 3, are set to expire in November 2024; and

**WHEREAS**, the District is statutorily required to announce a meeting of the landowners of the District for the purpose of electing 3 members of the Board.

#### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

- Section 1. In accordance with Section 190.006(2)(b), Florida Statutes the landowners' meeting to elect 3 members of the Board, to Board seats 1, 2 and 3, will be held on Friday November 8, 2024, at 1:00 p.m. at the Cascades Clubhouse located at 5459 Cotillion Blvd, Brooksville, FL 34601.
- **Section 2.** The District's Secretary is hereby directed to publish notice of this landowners' meeting in accordance with the requirements of Section 190.006(2)(a), Florida Statutes.
- **Section 3.** Pursuant to Section 190.006(2)(b), Florida Statutes, a sample notice of landowners' meeting and election, instructions on how all landowners may participate in the election, a sample proxy, and sample ballot forms are attached hereto as **Exhibit A**. Copies of such documents can be obtained from the District Manager's office.
- **Section 4.** This Resolution shall become effective immediately upon its adoption.

Passed and Adopted on May 10, 2024.

Four Seasons at Crystal Springs Community Development District
Print Name:
Chair/ Vice Chair of the Board of Supervisors

### Notice of Landowners' Meeting and Election and Meeting of the Board of Supervisors of the Four Seasons at Crystal Springs Community Development District

Notice is hereby given to the public and all landowners within the Four Seasons at Crystal Springs Community Development District (the "District"), comprised of approximately 263.632 acres in Hernando County, Florida, advising that a landowners' meeting will be held for the purpose of electing 3 members of the Board of Supervisors of the District. Immediately following the landowners' meeting there will be convened a meeting of the Board of Supervisors for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board.

Date: Friday, November 8, 2024

Time: 1:00 p.m.

Place: Cascades Clubhouse

5459 Cotillion Blvd Brooksville, FL 34601

Each landowner may vote in person or authorize a proxy holder to vote in person on their behalf. Proxy forms and instructions relating to landowners' meeting may be obtained upon request at the office of the District Manager located at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607. A copy of the agenda for these meetings may be obtained from the District Manager at the above address.

The landowners' meeting and the Board of Supervisors meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. There may be an occasion where one or more supervisors will participate by telephone.

Pursuant to the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to contact the District Manager at (813) 873-7300, at least 48 hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 for aid in contacting the District Manager.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that such person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Gene Roberts	, District Manager
Run Date(s):	

# Instructions Relating to Landowners' Meeting of the Four Seasons at Crystal Springs Community Development District for the Election of Members of the Board of Supervisors

Date: Friday November 8, 2024

Time: 1:00 p.m.

**Location:** Cascades Clubhouse

5459 Cotillion Blvd Brooksville, FL 34601

Pursuant to Chapter 190, Florida Statutes, and after a Community Development District ("**District**") has been established and the landowners have held their initial election, there shall be subsequent landowners' meeting for the purpose of electing members of the Board of Supervisors of the District ("**Board**") every 2 years until the District qualifies to have its Board members elected by the qualified electors of the District. The following instructions on how all landowners may participate in the election are intended to comply with Section 190.006(2)(b), Florida Statutes.

A landowner within the District may vote in person at the landowners' meeting or the landowner may nominate a proxy holder to vote in person at the meeting in place of the landowner. Landowners or proxy holders need to bring a government issued ID for verification purposes.

Whether in person or by proxy, each landowner shall be entitled to cast 1 vote per un-platted acre of land owned by him or her and located within the District, for each seat on the Board that is open for election for the upcoming term. A fraction of an acre shall be treated as 1 acre, entitling the landowner to 1 vote with respect thereto. Please note that a particular parcel of real property is entitled to only 1 vote for each eligible acre of land or fraction thereof; therefore, 2 or more people who own real property in common, that is 1 acre or less, are together entitled to only 1 vote for that real property. Platted lots shall be counted individually and entitled to 1 vote. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy.

At the landowners' meeting, the landowners will elect a chair to conduct the meeting. The meeting chair can be any person present at the meeting and does not need to be a landowner. If the meeting chair is a landowner or proxy holder of a landowner, they may also nominate candidates, make or second motions, and participate in the voting process. Candidates must be nominated and then shall be elected by a vote of the landowners. Mailed in ballots or proxies are not accepted because the landowners or proxy holders nominate candidates first for each seat in the election and then the ballots are casted. Furthermore, the District does not have the ability to verify the signatures of mailed in ballots or request clarification if there is an issue with any ballot or proxy.

This year, 3 seats on the Board will be up for election by landowners. The 2 candidates receiving the highest number of votes will receive a 4-year term and the 1 candidate receiving the next highest number of votes will receive a 2-year term. The term of office for each successful candidate shall commence upon election on November 22, 2024.

A proxy is available upon request. To be valid, each proxy must be signed by 1 of the legal owners of the property for which the vote is cast and must contain the typed or printed name of the individual who signed the proxy; the street address, legal description of the property, or tax parcel identification number; and the number of authorized votes. If the proxy authorizes more than 1 vote, each property must be listed and the number of un-platted acres of each property must be included. The signature on a proxy does not need to be notarized. Electronic signatures are not accepted because the integrity and security control processes required by Sections 668.001-.006, Florida Statutes are not feasible for the District at this time.

## **Landowner Proxy**

### Four Seasons at Crystal Springs Community Development District Landowners' Meeting – November 8, 2024

described herein, hereby constitutes	*		
described herein, hereby constitutes behalf of the undersigned, to vote as Springs Community Development D Blvd, Brooksville, FL 34601, on Nov to the number of un-platted acres of undersigned would be entitled to vote or any other matter or thing that may of members of the Board of Supervison all matters not known or determined to said meeting.	proxy at the meeting of the I pistrict to be held at the Casca vember 8, 2024, at 1:00 p.m., at I land and/or platted lots owned if then personally present, up be considered at said meeting ors. Said Proxy Holder may vo	andowners of the Four Sades Clubhouse located and at any adjournments the dot by the undersigned later on any question, proposity including, but not limited the in accordance with his	seasons at Crystal at 5459 Cotillion thereof, according andowner that the tion, or resolution ed to, the election s or her discretion
Any proxy heretofore given be continue in full force and effect from adjournment or adjournments thereof presented at the landowners' meeting	f, but may be revoked at any prior to the Proxy Holder's ex	usion of the landowners time by written notice o ercising the voting rights	' meeting and any f such revocation
Printed Name of Legal Owner	Signature of Legal Owner	Date	
Address/Legal/or Parcel ID #		CUn-platted Acreage/ or # of Platted Lots	Authorized Votes
[Insert above the street address of identification number of each parce	1	1 0 1	-
incorporated by reference to an attac		including and a second	
	Tot	al Number of Authorize	ed Votes:

#### *NOTES:*

- 1. Pursuant to Section 190.006(2)(b), Florida Statutes, a fraction of an acre is treated as 1 acre entitling the landowner to 1 vote with respect thereto.
- 2. 2 or more persons who own real property in common that is 1 acre or less are together entitled to only 1 vote for that real property.
- 3. If the fee simple landowner is not an individual, and is instead a corporation, limited liability company, limited partnership or other entity, evidence that the individual signing on behalf of the entity has the authority to do so should be attached hereto (e.g., bylaws, corporate resolution, etc.).
- 4. Electronic signatures are not accepted because the integrity and security control processes required by Sections 668.001-.006, Florida Statutes are not feasible for the District at this time.

# Official Ballot for Landowners

# Four Seasons at Crystal Springs Community Development District

Landowners' Meeting – November 8, 2024 (Election of 3 Supervisors)

The undersigned certifies that he/she/it is a fee simple owner of land located within the Four Seasons at

Crystal Springs Community Development District and described as follows:

	gal/or Parcel ID #		# of Un-platted Acreage/ or # of Platted Lots	
[Insert above identification	the street address of each parce number of each parcel. If more by reference to an attachment he	el, the legal space is ne		
		5	Γotal Number of Authorized	l Votes:
I do cast my v	otes as a Landowner as follows:			
	Name of Candidate	Numb	per of Votes	
Seat				
Seat				
Seat				
Date:	S	ignature: _		
	P	rinted Name	e:	

# **Official Ballot for Proxy Holders**

# Four Seasons at Crystal Springs Community Development District

Landowners' Meeting – November 8, 2024

(Election of 3 Supervisors)

The undersigned certifies that he/she/it is the proxy holder for fee simple owners of land located within the Four Seasons at Crystal Springs Community Development District and described in the attached proxies.

Total	Number	of	Proxies		
	umber of Un- umber of Pla				
	umber of Aut				· ·
do cast	•			·	er for certain Landowners, as follows:  Number of Votes
Seat	Na 	ame of (	Candidate		Number of Votes
Seat	Na 	ame of (	Candidate		Number of Votes
Seat	Na 	ame of (	Candidate		Number of Votes

# **3B.**

16264 Spring Hill Drive Brooksville, FL 34604 P: 352.754.4125 • F: 352.754.4425

April 15, 2024

Inframark
Infrastructure Management Services
210 N. University Dr. Suite 702
Coral Springs, Florida 33071

Dear Ms. Demarco:

As of April 15, 2024, there are 233 registered voters in the Southern Hills Plantation II Community Development District and 0 registered voters in the Four Seasons at Crystal Springs District.

If I can be of further assistance, please do not hesitate to contact me.

Sincerely,

Claudia Billotte
Candidate Specialist/ Voter Services
Hernando County Supervisor of Elections
16264 Spring Hill Drive, Brooksville, FL 34604

Enclosure

# **3C**

# **Four Seasons at Crystal Springs**

Community Development District

# Annual Operating and Debt Service Budget

Fiscal Year 2025

**Preliminary Budget** 

Prepared by:



# **Four Seasons at Crystal Springs**

Community Development District

## **Budget Overview**

Fiscal Year 2025

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# **Four Seasons at Crystal Springs**

Community Development District

## **Operating Budget**

Fiscal Year 2025

### Summary of Revenues, Expenditures and Changes in Fund Balances

Fiscal Year 2025 Budget

	AI	OOPTED	Α	CTUAL	PR	OJECTED		TOTAL		1	ANNUAL
	В	UDGET		THRU		April-	PR	OJECTED	% +/(-)	E	BUDGET
ACCOUNT DESCRIPTION	F	Y 2024	3	3/31/24	1	0/1/2024	F	Y 2024	Budget		FY 2025
REVENUES											
Interest - Investments	\$	-	\$	-	\$	-	\$	-	0%	\$	-
Developer Contributions		18,988		-		18,988		18,988	0%		18,988
TOTAL REVENUES	\$	18,988	\$	-	\$	18,988	\$	18,988		\$	18,988
EXPENDITURES											
Financial and Administrative											
Supervisor Fees	\$	800	\$	-	\$	800	\$	800	0%	\$	800
District Management		6,000		3,000		3,000		6,000	0%		6,000
Website Admin Services		1,128		-		1,128		1,128	0%		1,128
District Engineer		500		-		500		500	0%		500
District Counsel		500		-		500		500	0%		500
Postage, Phone, Faxes, Copies		25		5		20		25	0%		25
Legal Advertising		675		-		675		675	0%		675
Bank Fees		250		-		250		250	0%		250
Dues, Licenses & Fees		175		175		-		175	0%		175
Website ADA Compliance		1,500		-		1,500		1,500	0%		1,500
Misc Admin		-		750		-		750	0%		
Email Hosting Vendor		544	_	-		544	_	544	0%	_	544
Total Financial and Administrative	\$	12,097	\$	3,930	\$	8,917	\$	12,847		\$	12,097
Insurance											
General Liability	\$	-	\$	-	\$	-	\$	-	0%	\$	-
Public Officials Insurance		3,100		2,802		298		3,100	0%		3,100
Property & Casualty Insurance		3,791		3,426		365		3,791	0%		3,791
Total Insurance	\$	6,891	\$	6,228	\$	663	\$	6,891		\$	6,891
TOTAL EXPENDITURES	\$	18,988	\$	10,158	\$	9,580	\$	19,738		\$	18,988
Excess (deficiency) of revenues	\$	-	\$	(10,158)	\$	9,408	\$	(750)		\$	-
Net change in fund balance	\$	-	\$	(10,158)	\$	9,408	\$	(750)		\$	<u>-</u>
FUND BALANCE, BEGINNING	\$	(10,966)	\$	(10,966)	\$	(21,124)	\$	(10,966)		\$	(11,716)
FUND BALANCE, ENDING	\$	(10,966)	\$	(21,124)	\$	(11,716)	\$	(11,716)		\$	(11,716)

Fiscal Year 2025

#### **REVENUES**

#### Interest-Investments

The District earns interest on its operating accounts.

#### Operations & Maintenance Assessments – On Roll

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District to pay for the operating expenditures during the Fiscal Year. The collection will be provided by the Tax Collector pursuant to Section 197.3632, Florida Statutes, which is the Uniform Collection Methodology.

#### **Developer Contributions**

The district will direct bill and collect non-ad valorem assessments on assessable property in order to pay for the debt service expenditures during the fiscal year.

#### Other Miscellaneous Revenues

Additional revenue sources not otherwise specified by other categories.

#### **Special Assessments-Discounts**

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments only when collected by the Tax Collector. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

#### **EXPENDITURES**

#### **Financial and Administrative**

#### Supervisor Fees

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon four supervisors attending 14 meetings.

#### **Onsite Staff**

The district may incur expenses for employees or other staff members needed for recreational facilities such as clubhouse staff.

#### **District Management**

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors and attends all meetings of the Board of Supervisors.

#### **Field Management**

The District has a contract with Inframark Infrastructure Management Services. for services in the administration and operation of the Property and its contractors.

#### Administration

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services.

Fiscal Year 2025

#### **EXPENDITURES**

#### Financial and Administrative (continued)

#### **Recording Secretary**

Inframark provides recording services with near verbatim minutes.

#### **Construction Accounting**

Accounting services as described within the Accounting Services but specifically regarding construction.

#### Financial/Revenue Collections

Service includes all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. These services include, but are not limited to, assessment roll preparation and certification, direct billings and funding request processing as well as responding to property owner questions regarding District assessments. This line item also includes the fees incurred for a collection agent to collect the funds for the principal and interest payment for its short-term bond issues and any other bond related collection needs. These funds are collected as prescribed in the Trust Indenture. The Collection Agent also provides for the release of liens on property after the full collection of bond debt levied on particular properties.

#### **Rentals and Leases**

The anticipated cost of rental expenses including but not limited to renting meeting room space for district board meetings.

#### **Data Storage**

Cost of server maintenance and technical support for CDD related IT needs.

#### **Accounting Services**

Services including the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

#### **Dissemination Agent/Reporting**

The District is required by the Securities and Exchange Commission to comply with rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on standard fees charged for this service.

#### **Website Administration Services**

The cost of web hosting and regular maintenance of the District's website by Inframark Management Services.

#### **District Engineer**

The District's engineer provides general engineering services to the District, i.e., attendance and preparation for board meetings when requested, review of invoices, and other specifically requested assignments.

#### **District Counsel**

The District's attorney provides general legal services to the District, i.e., attendance and preparation for Board meetings, review of contracts, agreements, resolutions, and other research as directed or requested by the BOS District Manager.

#### **Trustee Fees**

The District pays US Bank an annual fee for trustee services on the Series 2014 and Series 2015 Bonds. The budgeted amount for the fiscal year is based on previous year plus any out-of-pocket expenses.

Fiscal Year 2025

#### **EXPENDITURES**

#### Financial and Administrative (continued)

#### **Auditing Services**

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is an estimate based on prior year costs.

#### Postage, Phone, Faxes, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

#### Mailings

Copies used in the preparation of agenda packages, required mailings, and other special projects.

#### Professional Services – Arbitrage Rebate

The District is required to annually calculate the arbitrage rebate liability on its Series 2013A and 2020 bonds.

#### **Legal Advertising**

The District is required to advertise various notices for monthly Board meetings and other public hearings in the newspaper of general circulation.

#### **Bank Fees**

This represents the cost of bank charges and other related expenses that are incurred during the year.

#### Dues, Licenses and Fees

This represents the cost of the District's operating license as well as the cost of memberships in necessary organizations.

#### **Onsite Office Supplies**

This represents the cost of supplies used to prepare agenda packages, create required mailings, and perform other special projects. The budget for this line item also includes the cost for supplies in the District office.

#### **Website ADA Compliance**

Cost of maintaining district website's compliance with the Americans with Disabilities Act of 1990.

#### **Disclosure Report**

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

#### **Annual Stormwater Report**

Cost to produce annual report on CDD stormwater infrastructure.

#### Miscellaneous Administrative

All other administrative costs not otherwise specified above.

Fiscal Year 2025

#### **EXPENDITURES**

#### **Insurance**

#### **Insurance-General Liability**

The District's General Liability & Public Officials Liability Insurance policy is with Egis Insurance Advisors, LLC. The budgeted amount allows for a projected increase in the premium.

#### **Public Officials Insurance**

The District will incur expenditures for public officials' liability insurance for the Board and Staff and may incur a 10% premium increase.

#### **Property & Casualty Insurance**

The District will incur fees to insure items owned by the district for its property needs.

#### **Deductible**

District's share of expenses for insured property when a claim is filed.

#### **EXPENDITURES**

#### **Utility Services**

#### **Electric Utility Services**

Electricity for accounts with the local Utilities Commissions for the swim club, parks, and irrigation. Fees are based on historical costs for metered use.

#### Streetlights

Local Utility Company charges electricity usage (maintenance fee). The budget is based on historical costs.

#### **Lighting Replacement**

Cost of replacing defective lights and bulbs in CDD facilities.

#### **Decorative Light Maintenance**

Cost of replacement and repair of decorative lighting fixtures.

#### **Amenity Internet**

Internet service for clubhouse and other amenity locations.

#### Water/Waste

The District charges each new water/sewer system customer an Accrued Guaranteed Revenue Fee (AGRF) for wastewater service in accordance with the adopted rate schedule.

#### Gas

Cost of natural gas for CDD facilities. Regular fuel costs (automobile etc.)

#### Facility A/C & Heating R&M

Cost of repairs and regular maintenance of Air Conditioning and central heating of CDD facilities.

#### **Utilities - Other**

Utility expenses not otherwise specified in above categories.

Fiscal Year 2025

#### **EXPENDITURES**

#### **Amenity**

#### **Pool Monitor**

Cost of staff members to facilitate pool safety services.

#### Janitorial – Contract

Cost of janitorial labor for CDD Facilities.

#### Janitorial Supplies/Other

Cost of janitorial supplies for CDD Facilities.

#### **Garbage Dumpster – Rental and Collection**

Cost of dumpster rental and trash collection at CDD facilities.

#### **Amenity Pest Control**

Cost of exterminator and pesticides at CDD amenities and facilities.

#### Amenity R&M

Cost of repairs and regular maintenance of CDD amenities.

#### **Amenity Furniture R&M**

Cost of repairs and maintenance to amenity furniture.

#### **Access Control R&M**

Cost of repairs and maintenance to electronic locks, gates, and other security fixtures.

#### **Key Card Distribution**

Cost of providing keycards to residents to access CDD Facilities.

#### Recreation/Park Facility Maintenance

Cost of upkeep and repairs to all parks and recreation facilities in the CDD

#### **Athletic Courts and Field Maintenance**

Cost of upkeep and repairs for athletic fields and courts (ex. Basketball Courts) on CDD property.

#### **Park Restroom Maintenance**

Upkeep and cleaning of park restrooms on CDD property.

#### **Playground Equipment and Maintenance**

Cost of acquisition and upkeep of playground equipment for CDD parks.

#### **Clubhouse Office Supplies**

Cost of supplies for clubhouse clerical duties (pens, paper, ink, etc.)

#### **Clubhouse IT Support**

Cost of IT services and for clubhouse operational needs.

#### **Dog Waste Station Service & Supplies**

Cost of cleaning and resupplying dog waste stations.

Four Seasons at Crystal Springs

#### **Budget Narrative**

Fiscal Year 2025

#### **EXPENDITURES**

#### Amenity (Continued)

#### **Entrance Monuments, Gates, Walls R&M**

Cost of repairs and regular maintenance for entryways, walls, and gates.

#### Sidewalk, Pavement, Signage R&M

Cost of repairs and regular maintenance to sidewalks, pavements, and signs.

#### Trail/Bike Path Maintenance

Cost of upkeep to bike paths and trails on CDD property.

#### **Boardwalk and Bridge Maintenance**

Cost of upkeep for boardwalks and bridges on CDD property.

#### **Pool and Spa Permits**

Cost of permits required for CDD pool and spa operation as required by law.

#### **Pool Maintenace – Contract**

Cost of Maintenance for CDD pool facilities.

#### Pool Treatments & Other R&M

Cost of chemical pool treatments and similar such maintenance.

#### **Security Monitoring Services**

Cost of CDD security personnel and equipment.

#### Special Events

Cost of holiday celebrations and events hosted on CDD property.

#### **Community Activities**

Cost of recreational events hosted on CDD property.

#### **Holiday Decorations**

Cost of decorations for major holidays (i.e., Christmas)

#### Miscellaneous Amenity

Amenity Expenses not otherwise specified.

#### **EXPENDITURES**

#### **Landscape and Pond Maintenance**

#### R&M – Stormwater System

Cost of repairs and regular maintenance to the CDD's stormwater and drainage infrastructure.

#### **Landscape Maintenance - Contract**

Landscaping company to provide maintenance consisting of mowing, edging, trimming, blowing, fertilizing, and applying pest and disease control chemicals to turf throughout the District.

#### Landscaping - R&M

Cost of repairs and regular maintenance to landscaping equipment.

Fiscal Year 2025

#### **EXPENDITURES**

#### **Landscape and Pond Maintenance (Continued)**

#### Landscaping - Plant Replacement Program

Cost of replacing dead or damaged plants throughout the district.

#### **Irrigation Maintenance**

Purchase of irrigation supplies. Unscheduled maintenance consists of major repairs and replacement of system components including weather station and irrigation lines.

#### **Aquatics – Contract**

Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

#### **Wetlands Maintenance and Monitoring**

Cost of upkeep and protection of wetlands on CDD property.

#### Aquatics – Plant Replacement

The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

#### **Waterway Management Program**

Cost of maintaining waterways and rivers on district property.

#### **Debris Cleanup**

Cost of cleaning up debris on district property.

#### **Wildlife Control**

Management of wildlife on district property.

#### **EXPENDITURES**

#### **Contingency/Reserves**

#### Contingency

Funds set aside for projects, as determined by the district's board.

#### **Capital Improvements**

Funding of major projects and building improvements to CDD property.

#### **R&M Other Reserves**

The board may set aside monetary reserves for necessary for maintenance projects as needed.

#### **RESOLUTION 2024-02**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FOUR SEASONS AT CRYSTAL SPRINGS COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED OPERATION AND MAINTENANCE BUDGET FOR FISCAL YEAR 2024/2025; SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING, AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the District Manager prepared and submitted to the Board of Supervisors ("Board") of the Four Seasons at Crystal Springs Community Development District ("District") prior to June 15, 2024 a proposed operation and maintenance budget for the fiscal year beginning October 1, 2024 and ending September 30, 2025 ("Proposed Budget"); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to approve the Proposed Budget and set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE FOUR SEASONS AT CRYSTAL SPRINGS COMMUNITY DEVELOPMENT DISTRICT:

- 1. **PROPOSED BUDGET APPROVED**. The Proposed Budget, including any modifications made by the Board, attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.
- 2. **SETTING A PUBLIC HEARING**. The public hearing on said Proposed Budget is hereby declared and set for the following date, hour, and location:

DATE: August 9, 2024

HOUR: 1:00 p.m.

LOCATION: Cascades Clubhouse

5459 Cotillion Blvd.

Brooksville, Florida 34601

- 3. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to Hernando County at least 60 days prior to the hearing set above.
- 4. **POSTING OF PROPOSED BUDGET**. In accordance with Section 189.016, Florida Statutes, the District's Secretary is further directed to post the Proposed Budget on the District's website at least 2 days before the budget hearing date and shall remain on the website for at least 45 days.

- 5. **PUBLICATION OF NOTICE**. Notice of this public hearing shall be published in the manner prescribed by Florida law.
- 6. **EFFECTIVE DATE**. This Resolution shall take effect immediately upon adoption.

### PASSED AND ADOPTED ON MAY 10, 2024.

Attest:	Four Seasons at Crystal Springs Community Development District
Print Name:	Print Name:
Secretary / Assistant Secretary	Chair/Vice Chair of the Board of Supervisors

Exhibit A: Proposed Budget for Fiscal Year 2024/2025

# **Fourth Order of Business**

**4A** 

### MINUTES OF MEETING FOUR SEASONS AT CRYSTAL SPRINGS COMMUNITY DEVELOPMENT DISTRICT

1	Tl	1			
2	The continued Public Hearing and regu	alar meeting of the Board of Supervisors of the			
3	Four Seasons at Crystal Springs Community Development District was held on Friday, August				
4	18, 2023, at 1:00 p.m. at The Cascades Clubho	ouse at 5459 Cotillion Blvd Brooksville, FL 34601			
5					
6	Present and constituting a quorum were	2.			
7 8	Jack Koehler	Vice Chairperson			
9	Eric Davidson	Assistant Secretary			
10	Ryan Sampson	Assistant Secretary Assistant Secretary			
11	Kyan Sampson	Assistant Secretary			
12	Also present was:				
13	The present was.				
14	Gene Roberts	District Manager			
15		6			
16	The following is a summary of the dis-	cussions and actions taken.			
17	3 3				
18	FIRST ORDER OF BUSINESS	Call to Order/Roll Call			
19	Mr. Roberts called the meeting to order, and a	quorum was established.			
20					
21	SECOND ORDER OF BUSINESS	<b>Public Comments</b>			
22	There being no public comments, the next order				
23	,				
24	THIRD ORDER OF BUSINESS	Recess to Public Hearings			
25	Mr. Roberts requested the Board recess to Pub	lic Hearings.			
26					
27	FOURTH ORDER OF BUSINESS	Public Hearing on Adopting Fiscal Year			
28		2024 Final Budget			
29	A. Open Public Hearing on Adopting	ng Fiscal Year 2024 Final Budget			
30					
31	On MOTION by Mr. Sampson	seconded by Mr. Koehler with all			
32	in favor, Public Hearing on	Adopting Fiscal Year 2024 Final			
33	Budget, was opened. 3-0				
34					
35	<b>B.</b> Staff Presentations				
36	Mr. Roberts discussed the second	he proposed budget stating some of the line items			
37	have changed, but the bi	udget total remains the same for 2024.			
		auget total remains the same for 2024.			
38	C. Public Comments	1			
39	There being none, the next item follow				
40	D. Consideration of Resolution 2023	3-02, Adopting Final Fiscal Year 2024 Budget			
41					

42	On MOTION by Mr. Koehler seconded by Mr. Sampson with all
43	in favor, Resolution 2023-02, Adopting Final Fiscal Year 2024
44	Budget, was adopted. 3-0
45	
46	E. Consideration of Developer Funding Agreement for Fiscal Year 2024
47	
48	On MOTION by Mr. Sampson seconded by Mr. Koehler with all
49	in favor, Developer Funding Agreement for Fiscal Year 2024, was
50	approved. 3-0
51	
52	F. Close Public Hearing on Adopting Fiscal Year 2024 Final Budget
53	
54	On MOTION by Mr. Koehler seconded by Mr. Sampson with all
55	in favor, Public Hearing on Adopting Fiscal Year 2024 Final
56	Budget, was closed. 3-0
57	
58	FIFTH ORDER OF BUSINESS Return to Regular Meeting
59	Mr. Roberts requested the Board return to regular meeting.
60	
61	SIXTH ORDER OF BUSINESS  Business Items
62	A. Consideration of Resolution 2023-03, Setting the Fiscal Year 2024 Meeting
63	Schedule
64	
65	On MOTION by Mr. Sampson seconded by Mr. Koehler with all
66 67	in favor, Resolution 2023-03, Setting the Fiscal Year 2024
	Meeting Schedule, was adopted. 3-0
68 69	B. General Matters of the District
70	There being none, the next order of business followed.
71	There being none, the next order of business followed.
72	SEVENTH ORDER OF BUSINESS Consent Agenda
73	A. Consideration of Board of Supervisors' Continued Meeting Minutes
74	June 09, 2023
75	B. Consideration of Operation and Maintenance Expenditure May- June 2023
76	C. Review of Financial Statements Month Ending June 30, 2023
77	
78	On MOTION by Mr. Sampson seconded by Mr. Koehler with all
79	in favor, Consent Agenda, was approved. 3-0
80	
81	EIGHTH ORDER OF BUSINESS Staff Reports
82	A. District Manager
83	B. District Counsel
84	C. District Engineer
85	There being no reports, the next order of business followed.
86	

### FOUR SEASONS AT CRYSTAL SPRINGS CDD

87 88	NINTH ORDER OF BUSINI	ESS	Board of Supervisors' Requests an Comments		
89	There being none, the next orde	er of business follow	ed.		
90					
91	TENTH ORDER OF BUSIN	ESS	Adjournment		
92					
93	On MOTION by	Mr. Koehler second	ded by Mr. Davidson, with		
94	all in favor, the	meeting was adjourn	ned.		
95					
96					
97					
98					
99					
100	Gene Roberts		Jack Koehler		
101 102	District Manager		Vice Chairperson		

**4B** 

### FOURSEASONS CRYSTAL SPRING CDD

### **Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
INFRAMARK LLC	98297	\$625.00		DISTRICT INVOICE JULY 2023
Monthly Contract Subtotal		\$625.00		
Variable Contract		\$0.00		
Variable Contract Subtotal		\$0.00		
Utilities		\$0.00		
Utilities Subtotal		\$0.00		
Regular Services				
TIMES PUBLISHING COM	119373 072623	\$184.20		BUDGET NOTICE
Regular Services Subtotal		\$184.20		
Additional Services		\$0.00		
Additional Services Subtotal		\$0.00		
TOTAL		\$809.20		

Approved (with any necessary revisions noted):
Signature:

### FOURSEASONS CRYSTAL SPRING CDD

### **Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description

Title (Check one):

[ ] Chariman [ ] Vice Chariman [ ] Assistant Secretary



2002 West Grand Parkway North Suite 100 Katy, TX 77449

**BILL TO** 

Four Seasons at Crystal Springs CDD 2005 Pan Am Cir Ste 300 Tampa FL 33607-6008 United States

Services provided for the Month of: July 2023

INVOICE# #98297 CUSTOMER ID C2299 PO# DATE
7/19/2023
NET TERMS
Net 30
DUE DATE

8/18/2023

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
District Management	1	Ea	500.00		500.00
Website Maintenance / Admin	1	Ea	125.00		125.00
Subtotal					625.00

\$625.00	Subtotal
\$0.00	Тах
\$625.00	Total Due

Remit To: Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:
Account Name: INFRAMARK, LLC
ACH - Bank Routing Number: 111000614 / Account Number: 912593196
Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

# Tampa Bay Times

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

# ADVERTISING INVOICE Agenda Page 37

Advertising Run Dates	Advertiser Name					
07/19/23 - 07/26/23	FOUR SEASO	FOUR SEASONS AT CRYSTAL SPRINGS CDD				
Billing Date	Sales Rep Customer Accoun					
07/26/2023	Deirdre Bonett		119373			
Total Amount Du	Total Amount Due		Ad Number			
\$184.20		0000297148				

### **PAYMENT DUE UPON RECEIPT**

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
07/19/23	07/26/23	0000297148	Times	Legals CLS	Budget Notice	2	2x54 L	\$180,20
07/19/23	07/26/23	0000297148	Tampabay.com	Legals CLS	Budget Notice AffidavitMaterial	2	2x54 L	\$0,00 \$4,00

#### PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

# Tampa Bay Times tampabay.com

DEPT 3396 PO BOX 123396 DALLAS, TX 75312-3396 Toll Free Phone: 1 (877) 321-7355

ADVERTISING INVOICE

Thank you for your business

Advertising Run Dates	Advertiser Name				
07/19/23 - 07/26/23	FOUR SEASONS AT CRYSTAL SPRINGS CDD				
Billing Date	Sales Rep Customer Accour				
07/26/2023	Deirdre Bonett		119373		
Total Amount Due		Ad Number			
\$184.20		0000297148			

DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYBLE TO:

TIMES PUBLISHING COMPANY

FOUR SEASONS AT CRYSTAL SPRINGS CDD

ATTN: 2005 PAN AM CIRCLE #300 TAMPA, FL 33607 REMIT TO:

Times Publishing Company DEPT 3396 PO BOX 123396 DALLAS, TX 75312-3396

# Tampa Bay Times Published Daily

# STATE OF FLORIDA COUNTY OF Hernando, Citrus

Before the undersigned authority personally appeared Deirdre Bonett who on oath says that he/she is Legal Advertising Representative of the Tampa Bay Times a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter RE: Budget Notice was published in said newspaper by print in the issues of: 7/19/23, 7/26/23 or by publication on the newspaper's website, if authorized, on

Affiant further says the said Tampa Bay Times is a newspaper published in Hernando, Citrus County, Florida and that the said newspaper has heretofore been continuously published in said Hernando, Citrus County, Florida each day and has been entered as a second class mail matter at the post office in said Hernando, Citrus County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and Subscribed before me this .07/26/2023

Signature of Notary Public X or produced identification

Type of identification produced



#### Notice of Public Hearing and Board of Supervisors Meeting of the Four Seasons at Crystal Springs Community Development District

The Board of Supervisors (the "Board") of the Four Seasons at Crystal Springs Community Development District (the "District") will hold a public hearing and a meeting on Friday August 11, 2023, at 1:00 p.m. at the Cascades Clubhouse located at 5459 Cotillion Blvd., Brooksville, FL 34601.

The purpose of the public hearing is to receive public comments on the proposed adoption of the District's fiscal year 2023-2024 proposed budget. A meeting of the Board will also be held where the Board may consider any other business that may properly come before it. A copy of the proposed budget and the agenda may be viewed on the District's website at least 2 days before the meeting fourseasonsatcrystal springscdd.com, or may be obtained by contacting the District Manager's office via email at gene.roberts@inframark.com or via phone at (813) 873-7300.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. They may be continued to a date, time, and place to be specified on the record at the hearing or meeting. There may be occasions when staff or Board members may participate by speaker telephone.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations because of a disability or physical impairment should contact the District Manager's office at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 or 1-800-955-8771 (TTY), or 1-800-955-8770 (voice) for aid in contacting the District Manager's office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Gene Roberts District Manager

 $}_{SS}$ 

Run Date: July 19, 2022 Run Date: July 26, 2022

0000297148

# FOURSEASONS CRYSTAL SPRING CDD

# **Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
INFRAMARK LLC	100113	\$626.89		DISTRICT INVOICE AUGUST 2023
Monthly Contract Subtotal		\$626.89		
Variable Contract				
JACK NELSON KOEHLER	JK 081823	\$200.00		SUPERVISOR FEE 08/18/23
RYAN SAMPSON	RS 081823	\$200.00		SUPERVISOR FEE 08/18/23
Variable Contract Subtotal		\$400.00		
Utilities		\$0.00		
Utilities Subtotal		\$0.00		
Regular Services				
STRALEY ROBIN VERICKER	23532	\$370.00		GENERAL CONSULTING - PROFESSIONAL SERVICES THRU - 08/15/23
Regular Services Subtotal		\$370.00		
Additional Services		\$0.00		
Additional Services Subtotal		\$0.00		
TOTAL		\$1,396.89		

Approved (with any necessary revisions noted):						
Signature:						

Title (Check one):

# FOURSEASONS CRYSTAL SPRING CDD

# **Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description

[ ] Chariman [ ] Vice Chariman [ ] Assistant Secretary



2002 West Grand Parkway North Suite 100 Katy, TX 77449

**BILL TO** 

Four Seasons at Crystal Springs CDD 2005 Pan Am Cir Ste 300 Tampa FL 33607-6008 United States

Services provided for the Month of: August 2023

INVOICE# #100113 CUSTOMER ID C2299 PO# DATE
8/28/2023
NET TERMS
Net 30
DUE DATE

9/27/2023

INVOICE

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
District Management	1	Ea	500.00		500.00
Website Maintenance / Admin	1	Ea	125.00		125.00
Postage	3	Ea	0.63		1.89
Subtotal					626.89

Subtotal	\$626.89
Tax	\$0.00
Total Due	\$626.89

Remit To: Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:
Account Name: INFRAMARK, LLC
ACH - Bank Routing Number: 111000614 / Account Number: 912593196
Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

# FOUR SEASONS AT CRYSTAL SPRINGS CDD

MEETING DATE: August 18, 2023

DMS Staff Signature

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT	
Bill Conerly		Salary Waived	\$0.00	
Jack Koehler	Nº ,	Salary Accepted	\$200.00	
Eric Davidson		Salary Waived	\$0.00	
Ryan Sampson	/	Salary Accepted	\$200.00	
Seat 3~Vacant				

**JK** 081823

# FOUR SEASONS AT CRYSTAL SPRINGS CDD

MEETING DATE: August 18, 2023

DMS Staff Signature

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Bill Conerly		Salary Waived	\$0.00
Jack Koehler	N.	Salary Accepted	\$200.00
Eric Davidson		Salary Waived	\$0.00
Ryan Sampson	/	Salary Accepted	\$200.00
Seat 3~Vacant			

**RS** 081823

# **Straley Robin Vericker**

1510 W. Cleveland Street

Tampa, FL 33606 Telephone (813) 223-9400 Federal Tax Id. - 20-1778458

Four Seasons at Crystal Springs

c/o

2005 PAN AM CIRCLE, SUITE 300

**TAMPA, FL 33607** 

August 29, 2023

Client: 001352 Matter: 000001

Invoice #: 23532

Page: 1

RE: General

For Professional Services Rendered Through August 15, 2023

### SERVICES

Date	Person	Description of Services	Hours	Amount
7/26/2023	LB	PREPARE RESOLUTION ADOPTING FY 2023-2024 BUDGET AND DEVELOPER BUDGET FUNDING AGREEMENT.	0.8	\$128.00
8/3/2023	VKB	REVIEW AND REVISE FORM OF BUDGET FUNDING AGREEMENT AND RESOLUTION ADOPTING FINAL BUDGET.	0.6	\$210.00
8/3/2023	LB	FINALIZE RESOLUTION AND BUDGET FUNDING AGREEMENT FOR FY 2023-2024 BUDGET; PREPARE CORRESPONDENCE TO DISTRICT MANAGER RE SAME.	0.2	\$32.00
		Total Professional Services	1.6	\$370.00

August 2012 45 Client: 001352 Matter: 000001 Invoice #: 23532

Page: 2

Total Services \$370.00 Total Disbursements \$0.00

 Total Current Charges
 \$370.00

 Previous Balance
 \$950.50

 Less Payments
 (\$704.50)

 PAY THIS AMOUNT
 \$616.00

Please Include Invoice Number on all Correspondence

Outstanding Invoices
Agenda Page 46

Invoice Number	Invoice Date	Services	Disbursements	Interest	Tax	Total
23100	May 11, 2023	\$128.00	\$0.00	\$0.00	\$0.00	\$498.00
23251	June 13, 2023	\$118.00	\$0.00	\$0.00	\$0.00	\$488.00
			Total	Remaining Bal	ance Due	\$616.00

# AGED ACCOUNTS RECEIVABLE

0-30 Days	31-60 Days	61-90 Days	Over 90 Days
\$370.00	\$0.00	\$118.00	\$128.00

# FOURSEASONS CRYSTAL SPRING CDD

# **Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract		\$0.00		
Monthly Contract Subtotal		\$0.00		
Variable Contract		\$0.00		
Variable Contract Subtotal		\$0.00		
Utilities		\$0.00		
Utilities Subtotal		\$0.00		
Regular Services				
DEPARTMENT OF ECONOMIC OPPORT	DEO 100223 ACH	\$175.00		FY 24 SPECIAL DISTRICT FEE
Regular Services Subtotal		\$175.00		
Additional Services		\$0.00		
Additional Services Subtotal		\$0.00		
TOTAL		\$175.00		

Approved (with any necessary revisions noted):					
Signature:					

#### Florida Department of Economic Opportunity, Special District Accountability Program

Fiscal Year 2023 - 2024 Special District State Fee Invoice and Profile Update

Required by sections 189,064 and 189,018. Florida Statutes, and Chapter 73C-24. Florida Administrative Code

Date Invoiced: 10/02/2023	2:			Invoice No: 89031
Annual Fee: \$175.00	1st Late Fee: \$0.00	2nd Late Fee: \$0.00	· .	Total Due, Postmarked by 12/01/2023: \$175.00

STEP 1: Review the following profile and make any needed changes.

1. Special District's Name, Registered Agent's Name and Registered Office Address:

813-873-7300 Ext:

000628

Four Seasons at Crystal Springs Community Development District

Mr. Brian K. Lamb 2005 Pan Am Circle, Suite 300 Tampa, Florida 33607



2. Telephone: 3. Fax: 813-873-7070 brian.lamb@inframark.com 4. Email: Independent 5. Status: Elected 6. Governing Body: 7. Website Address: FourSeasonsAtCrystalSpringsCDD.com 8. County(ies): Hernando 9. Special Purpose(s): Community Development 10. Boundary Map on File: 04/04/2008 11. Creation Document on File: 04/04/2008 12. Date Established: 11/06/2007 13. Creation Method: Local Ordinance 14. Local Governing Authority: Hernando County 15. Creation Document(s): County Ordinance 2007-21 Chapter 190, Florida Statutes 16. Statutory Authority: 17. Authority to Issue Bonds: Yes 18. Revenue Source(s): Assessments STEP 2: Sign and date to certify accuracy and completeness. By signing and dating below. I do hereby certify that the profile above (changes noted if necessary) is accurate and complete: Registered Agent's Signature: STEP 3: Pay the annual state fee or certify eligibility for zero annual fee. a. Pay the Annual Fee: Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable

- to the Florida Department of Economic Opportunity.
- b. Or, Certify Eligibility for the Zero Fee: By initialing both of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, BOTH of the following statements and those on any submissions to the Department are true, correct, complete, and made in good faith. I understand that any information I give may be verified.
- This special district is not a component unit of a general purpose local government as determined by the special district and its Certified Public Accountant; and,
- 2. This special district is in compliance with its Fiscal Year 2023 2024 Annual Financial Report (AFR) filing requirement with the Florida Department of Financial Services (DFS) and that AFR reflects \$3,000 or less in annual revenues or, is a special district not required to file a Fiscal Year 2023 - 2024 AFR with DFS and has included an income statement with this document verifying \$3,000 or less in revenues for the current fiscal year.

Department Use Only: Approved:	Denied:	Reason:
, , , , =		

STEP 4: Make a copy of this document for your records.

STEP 5: Mail this document and payment (if paying by check) to the Florida Department of Economic Opportunity, Bureau of Budget Management, 107 East Madison Street, MSC #120, Tallahassee, FL 32399-4124. Direct questions to (850) 717-8430.

# 4C.

# Four Seasons at Crystal Springs Community Development District

Financial Statements (Unaudited)

Period Ending July 31, 2023

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

### **Balance Sheet**

As of July 31, 2023 (In Whole Numbers)

ACCOUNT DESCRIPTION	 TOTAL
<u>ASSETS</u>	
Cash - Operating Account	\$ 223
TOTAL ASSETS	\$ 223
<u>LIABILITIES</u>	
Accounts Payable	\$ 12,527
TOTAL LIABILITIES	12,527
FUND BALANCES Unassigned:	(12,304)
TOTAL FUND BALANCES	(12,304)
TOTAL TOTAL BALANTOLO	(12,004)
TOTAL LIABILITIES & FUND BALANCES	\$ 223

### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending July 31, 2023 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	ADO	NUAL PTED DGET	R TO DATE	IANCE (\$) ((UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<u>REVENUES</u>					
Developer Contribution	\$	18,988	\$ 24,400	\$ 5,412	128.50%
TOTAL REVENUES		18,988	24,400	5,412	128.50%
<u>EXPENDITURES</u>					
<u>Administration</u>					
Supervisor Fees		-	200	(200)	0.00%
District Counsel		500	246	254	49.20%
District Engineer		500	-	500	0.00%
District Manager		6,000	5,000	1,000	83.33%
Website Compliance		2,900	1,616	1,284	55.72%
Postage and Freight		25	19	6	76.00%
Public Officials Insurance		2,819	2,694	125	95.57%
Legal Advertising		675	196	479	29.04%
Bank Fees		250	-	250	0.00%
ADA Vendor		544	-	544	0.00%
Website Administration		1,153	1,250	(97)	108.41%
Dues, Licenses, Subscriptions		175	175	 	100.00%
Total Administration		15,541	11,396	4,145	73.33%
Other Physical Environment					
Insurance -Property & Casualty		3,447	3,294	153	95.56%
Total Other Physical Environment		3,447	 3,294	153	95.56%
TOTAL EXPENDITURES		18,988	14,690	4,298	77.36%
Excess (deficiency) of revenues			 	 	
Over (under) expenditures			9,710	9,710	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)			(22,014)		
FUND BALANCE, ENDING			\$ (12,304)		

# FOUR SEASONS CRYSTAL SPRINGS CDD

Bank Reconciliation

Bank Account No. 6724 TRUIST-GF Operating

 Statement No.
 07\_23

 Statement Date
 7/31/2023

223.44	Statement Balance	223.44	G/L Balance (LCY)
0.00	Outstanding Deposits	223.44	G/L Balance
	_	0.00	Positive Adjustments
223.44	Subtotal		-
0.00	Outstanding Checks	223.44	Subtotal
0.00	Differences	0.00	Negative Adjustments
			-
223.44	Ending Balance	223.44	Ending G/L Balance

Difference 0.00

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Checks						
7/13/2023	Payment	1199	EGIS INSURANCE	5988	5,988.00	0.00
7/13/2023	Payment	1200	INFRAMARK LLC	6300.41	6,300.41	0.00
7/13/2023	Payment	1201	JACK NELSON KOEHLER	200	200.00	0.00
7/13/2023	Payment	1202	STRALEY ROBIN VERICKER	704.5	704.50	0.00
Total Check	ks			13,192.91	13,192.91	0.00

# Four Seasons at Crystal Springs Community Development District

Financial Statements (Unaudited)

Period Ending August 31, 2023

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

### **Balance Sheet**

As of August 31, 2023 (In Whole Numbers)

ACCOUNT DESCRIPTION	TOTAL
<u>ASSETS</u>	
Cash - Operating Account	\$ 223
TOTAL ASSETS	\$ 223
<u>LIABILITIES</u>	
Accounts Payable	\$ 14,109
TOTAL LIABILITIES	14,109
FUND BALANCES	
Unassigned:	(13,886)
TOTAL FUND BALANCES	(13,886)
TOTAL LIABILITIES & FUND BALANCES	\$ 223

### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2023 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	AD	NNUAL OPTED JDGET	R TO DATE	IANCE (\$) '(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<u>REVENUES</u>					
Developer Contribution	\$	18,988	\$ 24,400	\$ 5,412	128.50%
TOTAL REVENUES		18,988	24,400	5,412	128.50%
<u>EXPENDITURES</u>					
<u>Administration</u>					
Supervisor Fees		-	600	(600)	0.00%
District Counsel		500	616	(116)	123.20%
District Engineer		500	-	500	0.00%
District Manager		6,000	5,500	500	91.67%
Website Compliance		2,900	1,616	1,284	55.72%
Postage and Freight		25	21	4	84.00%
Public Officials Insurance		2,819	2,694	125	95.57%
Legal Advertising		675	380	295	56.30%
Bank Fees		250	-	250	0.00%
ADA Vendor		544	-	544	0.00%
Website Administration		1,153	1,375	(222)	119.25%
Dues, Licenses, Subscriptions		175	175		100.00%
Total Administration		15,541	12,977	2,564	83.50%
Other Physical Environment					
Insurance -Property & Casualty		3,447	3,294	153	95.56%
Total Other Physical Environment		3,447	3,294	 153	95.56%
TOTAL EXPENDITURES		18,988	16,271	2,717	85.69%
Excess (deficiency) of revenues					
Over (under) expenditures			 8,129	 8,129	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2022)			(22,015)		
FUND BALANCE, ENDING			\$ (13,886)		

### FOUR SEASONS CRYSTAL SPRINGS CDD

Bank Reconciliation

Bank Account No. 6724 TRUIST-GF Operating

 Statement No.
 08\_23

 Statement Date
 8/31/2023

G/L Balance (LCY)	223.44	Statement Balance	223.44
G/L Balance	223.44	Outstanding Deposits	0.00
Positive Adjustments	0.00		
-		Subtotal	223.44
Subtotal	223.44	Outstanding Checks	0.00
Negative Adjustments	0.00	Differences	0.00
-			
Ending G/L Balance	223.44	Ending Balance	223.44

Difference 0.00

Posting	Document	Document			Cleared	
Date	Type	No.	Description	Amount	Amount	Difference

# Four Seasons at Crystal Springs Community Development District

Financial Statements (Unaudited)

Period Ending October 31, 2023

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

### **Balance Sheet**

As of October 31, 2023

(In Whole Numbers)

ACCOUNT DESCRIPTION	 TOTAL		
<u>ASSETS</u>			
Cash - Operating Account	\$ 289		
TOTAL ASSETS	\$ 289		
LIABILITIES			
Accounts Payable	\$ 17,658		
TOTAL LIABILITIES	17.658		

### **Balance Sheet**

As of October 31, 2023

(In Whole Numbers)

ACCOUNT DESCRIPTION	 TOTAL
FUND BALANCES	
Unassigned:	(17,369)
TOTAL FUND BALANCES	(17,369)
TOTAL LIABILITIES & FUND BALANCES	\$ 289

# Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending October 31, 2023 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION		ANNUAL ADOPTED BUDGET		YEAR TO DATE ACTUAL		RIANCE (\$) V(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES								
Developer Contribution	\$	18,988	\$	-	\$	(18,988)	0.00%	
TOTAL REVENUES		18,988		-		(18,988)	0.00%	
EXPENDITURES								
<u>Administration</u>								
Supervisor Fees		800		-		800	0.00%	
District Counsel		500		-		500	0.00%	
District Engineer		500		-		500	0.00%	
District Manager		6,000		-		6,000	0.00%	
Website Compliance		1,500		-		1,500	0.00%	
Email Hosting Vendor		544		-		544	0.00%	
Postage and Freight		25		-		25	0.00%	
Public Officials Insurance		3,100		2,802		298	90.39%	
Legal Advertising		675		-		675	0.00%	
Bank Fees		250		-		250	0.00%	
Website Administration		1,128		-		1,128	0.00%	
Dues, Licenses, Subscriptions		175		175			100.00%	
Total Administration		15,197		2,977		12,220	19.59%	
Other Physical Environment								
Insurance -Property & Casualty		3,791		3,426		365	90.37%	
<b>Total Other Physical Environment</b>		3,791		3,426		365	90.37%	
TOTAL EXPENDITURES		18,988		6,403		12,585	33.72%	
Excess (deficiency) of revenues	_		_					
Over (under) expenditures		<u>-</u>		(6,403)		(6,403)	0.00%	
FUND BALANCE, BEGINNING (OCT 1, 2023)				(10,966)				
FUND BALANCE, ENDING			\$	(17,369)				

# FOUR SEASONS CRYSTAL SPRINGS CDD

Bank Reconciliation

Bank Account No. 6724 TRUIST-GF Operating

 Statement No.
 10-23

 Statement Date
 10/31/2023

289.10	Statement Balance	289.10	G/L Balance (LCY)
0.00	Outstanding Deposits	289.10	G/L Balance
	-	0.00	Positive Adjustments
289.10	Subtotal		
0.00	Outstanding Checks	289.10	Subtotal
0.00	Differences	0.00	Negative Adjustments
	_		
289.10	Ending Balance	289.10	Ending G/L Balance

Difference 0.00

Posting Date	Document Type	Document No.	Description		Amount	Cleared Amount	Difference
Checks							
10/5/2023	Payment	1203	ADA SITE COMPLIANCE		1,615.93	1,615.93	0.00
10/5/2023	Payment	1204	INFRAMARK LLC		1,262.30	1,262.30	0.00
10/5/2023	Payment	1205	JACK NELSON KOEHLER		200.00	200.00	0.00
10/5/2023	Payment	1206	STRALEY ROBIN VERICKER		128.00	128.00	0.00
10/5/2023	Payment	1207	TIMES PUBLISHING COM		184.20	184.20	0.00
10/5/2023		JE000007	WIRE - Dev Funding		3,574.09	3,574.09	0.00
10/12/2023	Payment	1208	STRALEY ROBIN VERICKER		118.00	118.00	0.00
Total Check	ĸs				7,082.52	7,082.52	0.00
Deposits							
10/5/2023		JE000007	WIRE - Dev Funding	G/L	3,574.09	3,574.09	0.00
Total Depos	sits				3,574.09	3,574.09	0.00

# Four Seasons at Crystal Springs Community Development District

Financial Statements (Unaudited)

Period Ending December 31, 2023

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

### **Balance Sheet**

As of December 31, 2023 (In Whole Numbers)

ACCOUNT DESCRIPTION	TOTAL
<u>ASSETS</u>	
Cash - Operating Account	\$ 418
TOTAL ASSETS	\$ 418
LIABILITIES	
Accounts Payable	\$ 16,459
TOTAL LIABILITIES	16,459
FUND BALANCES	
Unassigned:	(16,041)
TOTAL FUND BALANCES	(16,041)
TOTAL LIABILITIES & FUND BALANCES	\$ 418

### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending December 31, 2023 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION		ANNUAL ADOPTED BUDGET		YEAR TO DATE ACTUAL		RIANCE (\$) V(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES								
Developer Contribution	\$	18,988	\$	3,206	\$	(15,782)	16.88%	
TOTAL REVENUES		18,988		3,206		(15,782)	16.88%	
<u>EXPENDITURES</u>								
<u>Administration</u>								
Supervisor Fees		800		-		800	0.00%	
District Counsel		500		-		500	0.00%	
District Engineer		500		=		500	0.00%	
District Manager		6,000		1,500		4,500	25.00%	
Website Compliance		1,500		-		1,500	0.00%	
Email Hosting Vendor		544		-		544	0.00%	
Postage and Freight		25		3		22	12.00%	
Public Officials Insurance		3,100		2,802		298	90.39%	
Legal Advertising		675		-		675	0.00%	
Bank Fees		250		=		250	0.00%	
Website Administration		1,128		375		753	33.24%	
Dues, Licenses, Subscriptions		175		175		<u>-</u>	100.00%	
Total Administration		15,197		4,855		10,342	31.95%	
Other Physical Environment								
Insurance -Property & Casualty		3,791		3,426		365	90.37%	
Total Other Physical Environment		3,791		3,426		365	90.37%	
TOTAL EXPENDITURES		18,988		8,281		10,707	43.61%	
Excess (deficiency) of revenues								
Over (under) expenditures		-		(5,075)		(5,075)	0.00%	
FUND BALANCE, BEGINNING (OCT 1, 2023)				(10,966)				
FUND BALANCE, ENDING			\$	(16,041)				

### FOUR SEASONS CRYSTAL SPRINGS CDD

Bank Reconciliation

Bank Account No. 6724 TRUIST-GF Operating

 Statement No.
 12-23

 Statement Date
 12/31/2023

618.44	Statement Balance	418.44	G/L Balance (LCY)
0.00	Outstanding Deposits	418.44	G/L Balance
	-	0.00	Positive Adjustments
618.44	Subtotal		=
200.00	Outstanding Checks	418.44	Subtotal
0.00	Differences	0.00	Negative Adjustments
			=
418.44	Ending Balance	418.44	Ending G/L Balance

Difference 0.00

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Checks						
12/13/2023 12/13/2023	•	1209 1210	INFRAMARK LLC JACK NELSON KOEHLER	2501.89 200	2,501.89 200.00	0.00 0.00
Total Check	ks			2,701.89	2,701.89	0.00
Outstandir	ng Checks					
12/13/2023	Payment	1211	RYAN SAMPSON	200.00	0.00	200.00
Tota	ıl Outstanding	ı Checks	200.00		200.00	

# Four Seasons at Crystal Springs Community Development District

Financial Statements (Unaudited)

Period Ending January 31, 2024

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

### **Balance Sheet**

As of January 31, 2024 (In Whole Numbers)

ACCOUNT DESCRIPTION	TOTAL
<u>ASSETS</u>	
Cash - Operating Account	\$ 418
TOTAL ASSETS	\$ 418
<u>LIABILITIES</u>	
Accounts Payable	\$ 17,086
TOTAL LIABILITIES	17,086
FUND BALANCES	(16 669)
Unassigned:	(16,668)
TOTAL FUND BALANCES	(16,668)
TOTAL LIABILITIES & FUND BALANCES	\$ 418

# Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending January 31, 2024 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION		ANNUAL ADOPTED BUDGET		YEAR TO DATE ACTUAL		RIANCE (\$) V(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
<u>REVENUES</u>								
Developer Contribution	\$	18,988	\$	3,206	\$	(15,782)	16.88%	
TOTAL REVENUES		18,988		3,206		(15,782)	16.88%	
<u>EXPENDITURES</u>								
<u>Administration</u>								
Supervisor Fees		800		-		800	0.00%	
District Counsel		500		-		500	0.00%	
District Engineer		500		-		500	0.00%	
District Manager		6,000		2,000		4,000	33.33%	
Website Compliance		1,500		-		1,500	0.00%	
Email Hosting Vendor		544		-		544	0.00%	
Postage and Freight		25		5		20	20.00%	
Public Officials Insurance		3,100		2,802		298	90.39%	
Legal Advertising		675		-		675	0.00%	
Bank Fees		250		-		250	0.00%	
Website Administration		1,128		500		628	44.33%	
Dues, Licenses, Subscriptions		175		175		-	100.00%	
Total Administration		15,197		5,482		9,715	36.07%	
Other Physical Environment								
Insurance -Property & Casualty		3,791		3,426		365	90.37%	
<b>Total Other Physical Environment</b>		3,791		3,426		365	90.37%	
TOTAL EXPENDITURES		18,988		8,908		10,080	46.91%	
Excess (deficiency) of revenues								
Over (under) expenditures		-	1	(5,702)		(5,702)	0.00%	
FUND BALANCE, BEGINNING (OCT 1, 2023)				(10,966)		_		
FUND BALANCE, ENDING			\$	(16,668)				

### FOUR SEASONS CRYSTAL SPRINGS CDD

Bank Reconciliation

Bank Account No. 6724 TRUIST-GF Operating

 Statement No.
 01-24

 Statement Date
 1/31/2024

G/L Balance (LCY)	418.44	Statement Balance	418.44
G/L Balance	418.44	Outstanding Deposits	0.00
Positive Adjustments	0.00	_	
_		Subtotal	418.44
Subtotal	418.44	Outstanding Checks	0.00
Negative Adjustments	0.00	Differences	0.00
-			
Ending G/L Balance	418.44	Ending Balance	418.44

Difference 0.00

Posting Date Checks	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
12/13/2023	Payment	1211	RYAN SAMPSON	200	200.00	0.00
Total Check	ks			200.00	200.00	0.00

# Four Seasons at Crystal Springs Community Development District

Financial Statements (Unaudited)

Period Ending March 31, 2024

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

# **Balance Sheet**

As of March 31, 2024

(In Whole Numbers)

ACCOUNT DESCRIPTION TOTAL		
<u>ASSETS</u>		
Cash - Operating Account	\$	418
TOTAL ASSETS	\$	418
LIABILITIES		
Accounts Payable	\$	18,336
TOTAL LIABILITIES		18,336
FUND BALANCES		
Unassigned:		(17,918)
TOTAL FUND BALANCES		(17,918)
TOTAL LIABILITIES & FUND BALANCES	\$	418

### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2024 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	Α	ANNUAL DOPTED BUDGET	R TO DATE	RIANCE (\$) V(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES					
Developer Contribution	\$	18,988	\$ 3,206	\$ (15,782)	16.88%
TOTAL REVENUES		18,988	3,206	(15,782)	16.88%
EXPENDITURES					
<u>Administration</u>					
Supervisor Fees		800	-	800	0.00%
District Counsel		500	-	500	0.00%
District Engineer		500	-	500	0.00%
District Manager		6,000	3,000	3,000	50.00%
Website Compliance		1,500	-	1,500	0.00%
Email Hosting Vendor		544	-	544	0.00%
Postage and Freight		25	5	20	20.00%
Public Officials Insurance		3,100	2,802	298	90.39%
Legal Advertising		675	-	675	0.00%
Bank Fees		250	-	250	0.00%
Website Administration		1,128	750	378	66.49%
Dues, Licenses, Subscriptions		175	175	 	100.00%
Total Administration		15,197	6,732	8,465	44.30%
Other Physical Environment					
Insurance -Property & Casualty		3,791	3,426	365	90.37%
Total Other Physical Environment		3,791	3,426	365	90.37%
TOTAL EXPENDITURES		18,988	10,158	8,830	53.50%
Excess (deficiency) of revenues  Over (under) expenditures		=	(6,952)	(6,952)	0.00%
Over (under) experialities			 (0,332)	 (0,332)	0.00 /6
FUND BALANCE, BEGINNING (OCT 1, 2023)			(10,966)		
FUND BALANCE, ENDING			\$ (17,918)		

# **Bank Account Statement**

Fourseasons Crystal Spring CDD

Bank Account Statement: Bank Account No.: 6724, Statement No.: 24-03

Currency Co	oae
-------------	-----

Statement Date	03/31/24	Statement Balance	418.44
Balance Last Statement	418.44	<b>Outstanding Bank Transactions</b>	0.00
Statement Ending Balance	418.44	Subtotal	418.44
		Outstanding Checks	0.00
G/L Balance at 03/31/24	418,44	Bank Account Bajance	418.44

Transaction Date	Туре	Document No.	Description	Value Date	Applied Entries	Applied Amount	Statement Amount
Statement No.	24-03						
03/31/24	Bank Account Ledger Entry		Autogenerated blank entry		0	0.00	0.00
					Total	0.00	0.00

### **Outstanding Payments**

Posting Date	Document Type	Document No.	Description	Statemer Amou	
	Quantity	0		Total	_

### **Outstanding Checks**

Posting Date	Document Type	Check No.	Description		tement Amount
	Quantity	0	•	Total	